

Western Townships Utilities Authority
REGULAR MEETING
Monday, January 22, 2007
WTUA MIDDLE ROUGE CONFERENCE ROOM
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, January 22, 2007 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 3:02 p.m. by Alternate Chairperson, Terry Bennett.

Present:

Terry Bennett
Richard Reaume
Richard Henningsen

Absent:

Thomas Yack
Mark Abbo

Also present were:

Aaron Sprague	WTUA
Cindy Cezat	WTUA
Jack Polhill	CH2MHILL OMI
Joe Heffernan	Plante & Moran

The first item of business was public comment, non-agenda items: There was none.

The next order of business was acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-07-01-01 Resolved to accept the agenda as presented.

Ayes: Bennett, Henningsen, Reaume
Nays: None
Absent: Yack, Abbo

The next order of business was minutes of the regular meeting of December 18, 2006. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-07-01-02 Resolved to accept the minutes of the regular meeting of
December 18, 2006 as presented.

Ayes: Bennett, Henningsen, Reaume
Nays: None
Absent: Yack, Abbo

The next order of business was Treasurer's Report. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-07-01-03 Resolved to approve the schedule of disbursements for January
2007 of \$1,833,164.08 and pre-approved payroll for February of
\$18,858.74.

Ayes: Bennett, Henningsen, Reaume

Nays: None

Absent: Yack, Abbo

The next order of business was Operations and Maintenance Report for the month of December 2006. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-07-01-04 Resolved to receive and file the Operations and Maintenance Report for the month of December 2006.

Ayes: Bennett, Henningsen, Reaume

Nays: None

Absent: Yack, Abbo

The next order of business was Directors Report for the month of January 2007. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-07-01-05 Resolved to receive and file the Directors Report for the month of January 2007.

Ayes: Bennett, Henningsen, Reaume

Nays: None

Absent: Yack, Abbo

The next order of business was Quarterly Update; Lower Rouge EQ Basin Expansion Design Report. Following discussion and upon motion by Henningsen, supported by Reaume; it was

R-07-01-06 Resolved to receive and file the quarterly report on the Lower Rouge EQ Basin Expansion Design.

Ayes: Bennett, Henningsen, Reaume

Nays: None

Absent: Yack, Abbo

The next order of business was Annual Report for the YCUA Construction Account Trust Funds. The Board approved the WTUA Investment Policy for the YCUA Wastewater Treatment Plant Expansion Construction Trust Funds on August 26, 2002. As part of this investment policy, an annual report shall be presented to the Board summarizing the investment performance of the funds in the Trust. Following discussion and upon motion by Henningsen, supported by Reaume; it was

R-07-01-07 Resolved to concur with the recommendation of the Director of Operations to receive and file the Annual Report for the YCUA Construction Account Trust Funds.

Ayes: Bennett, Henningsen, Reaume

Nays: None

Absent: Yack, Abbo

The next order of business was 2006 CH2MHILL OMI Annual Report. Jack Polhill, Project Manager for CH2MHILL OMI gave a presentation to the Board summarizing the accomplishments of the past year. Following discussion and upon motion by Henningsen, supported by Reaume; it was

R-07-01-08 Resolved to concur with the recommendation of the Director of Operations to receive and file the 2006 CH2MHILL OMI Annual Report.

Ayes: Bennett, Henningsen, Reaume

Nays: None

Absent: Yack, Abbo

The next order of business was Audit; Fiscal Year Ending September 30, 2006. Joe Heffernan of Plante & Moran was present to answer questions from the Board of Commissioners. Following discussion and upon motion by Henningsen, supported by Reaume; it was resolved that

R-07-01-09 Whereas, Article IX, Section 5 of the By-Laws of the Western Townships Utilities Authority require that the Authority shall cause an annual audit to be made of its financial transactions by a certified public accountant; and

Whereas, Plante & Moran, certified public accountants, was authorized by the Board of Commissioners to perform such an audit and has prepared and presented to the Authority the audit for the fiscal year ending September 30, 2006;

Now Therefore Be It Resolved that the audit for the fiscal year ending September 30, 2006, as prepared and presented by Plante & Moran, is hereby accepted.

Ayes: Bennett, Henningsen, Reaume

Nays: None

Absent: Yack, Abbo

The next order of business was Michigan Department of Transportation (MDOT) Performance Resolution: Each year WTUA completes an annual MDOT application and permit to conduct underground utility maintenance in the State right-of-ways. MDOT requires that a Performance Resolution be completed. MDOT requires an updated Performance Resolution to be signed every couple of years, or whenever the authorized representative changes. The MDOT Performance Resolution needs to be signed by the Chairman of the governmental agency. Following discussion and upon motion by Henningsen supported by Reaume; it was

- R-07-01-10 Resolved to concur with the recommendation of the Director of Operations to approve the Performance Resolution required by the Michigan Department of Transportation (MDOT); and
- Further, that the Chairperson sign the Performance Resolution on behalf of the Authority, assigning Aaron Sprague as authorized representative..
- . Ayes: Bennett, Henningsen, Reaume
Nays: None
Absent: Yack, Abbo

The next order of business was YCUA Plant Expansion Update. Following discussion and upon motion by Henningsen supported by Reaume; it was

- R-07-01-11 Resolved to receive and file the report on the YCUA expansion project from the Director of Operations .
- Ayes: Bennett, Henningsen, Reaume
Nays: None
Absent: Yack, Abbo

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments: There were none..

There being no further business to come before the Board, the regular meeting was adjourned at 3:33 p.m.

Respectfully submitted,

Terry Bennett,
Alternate Chairperson