

Western Townships Utilities Authority
REGULAR MEETING
Monday, January 26, 2004
WTUA MIDDLE ROUGE CONFERENCE ROOM
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, January 26, 2004 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 3:08 p.m. by Chairperson, Thomas J. Yack.

Present:

Thomas J. Yack
Steve D. Mann
Mark Abbo

Absent:

Also present were:

| | |
|---------------|----------------|
| Aaron Sprague | WTUA |
| Cindy Cezat | WTUA |
| Jack Polhill | OMI |
| Joe Heffernan | Plante & Moran |

The first item of business was public comment, non-agenda items: There was none.

The next order of business was acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-04-01-03 Resolved to accept the agenda as presented.

Ayes: Yack, Mann, Abbo
Nays: None
Absent: None

The next order of business was minutes of the regular meeting of December 15, 2003. Following discussion and upon motion by Abbo supported by Mann; it was

R-04-01-04 Resolved to accept the minutes of the regular meeting of December 15, 2003 as presented.

Ayes: Yack, Mann, Abbo
Nays: None
Absent: None

The next order of business was minutes of the special meeting of January 13, 2004. Following discussion and upon motion by Abbo supported by Mann; it was

R-04-01-05 Resolved to accept the minutes of the special meeting of January 13, 2004 as presented.

Ayes: Yack, Mann, Abbo
Nays: None
Absent: None

The next order of business was Treasurer's Report. Following discussion and upon motion by Abbo supported by Mann; it was

R-04-01-06 Resolved to approve the schedule of disbursements for January 2004 of \$710,811.79 and pre-approved payroll for February of \$25,591.90.

Ayes: Yack, Mann, Abbo
Nays: None
Absent: None

The next order of business was Operations and Maintenance Report for the month of December 2003. Following discussion and upon motion by Abbo supported by Mann; it was

R-04-01-07 Resolved to receive and file the Operations and Maintenance Report for the month of December 2003.

Ayes: Yack, Mann, Abbo
Nays: None
Absent: None

The next order of business was Acting Directors Report for the month of January 2004. Following discussion and upon motion by Abbo supported by Mann; it was

R-04-01-08 Resolved to receive and file the Acting Directors Report for the month of January 2004.

Ayes: Yack, Mann, Abbo
Nays: None
Absent: None

The next order of business was 2003 Annual Report. Following discussion and upon motion by Abbo supported by Mann; it was

R-04-01-09 Resolved to receive and file the 2003 Annual Report presented by Jack Polhill, OMI Project Manager.

Ayes: Yack, Mann, Abbo
Nays: None
Absent: None

The next order of business was 2004 Goals. Following discussion and upon motion by Abbo supported by Mann; it was

R-04-01-10 Resolved to approve the 2004 Goals as presented

Ayes: Yack, Mann, Abbo

Nays: None

Absent: None

The next order of business was Annual Report for the YCUA Construction Account Trust Funds. Following discussion and upon motion by Abbo supported by Mann; it was

R-04-01-11 Resolved to concur with the recommendation of the Acting Director of Operations to receive and file the Annual Report for the YCUA Construction Account Trust Funds.

Ayes: Yack, Mann, Abbo

Nays: None

Absent: None

The next order of business was Alternative Electric Supplier; Award of Contract. Following discussion and upon motion by Abbo supported by Mann; it was

R-04-01-12 Resolved to concur with the recommendation of the Acting Director of Operations to accept the proposal of Premier Energy, provided there are no substantial increases from the rate proposed; and

Further, that the Acting Director of Operations and WTUA Attorney execute the necessary contract documents as soon as possible.

Ayes: Yack, Mann, Abbo

Nays: None

Absent: None

The next order of business was YCUA Plant Expansion Update. Following discussion and upon motion by Abbo supported by Mann; it was

R-04-01-13 Resolved to receive and file the update on the YCUA plant expansion project from the Acting Director of Operations.

Ayes: Yack, Mann, Abbo

Nays: None

Absent: None

The next order of business was Audit; Fiscal Year Ending September 30, 2003. Following discussion and upon motion by Abbo supported by Mann; it was resolved that

R-04-01-14 Whereas, Article IX, Section 5 of the By-Laws of the Western Townships Utilities Authority require that the Authority shall cause an annual audit to be made of its financial transactions by a certified public accountant; and

Whereas, Plante & Moran, certified public accountants, was authorized by the Board of Commissioners to perform such an audit and has prepared and presented to the Authority the audit for the fiscal year ending September 30, 2003;

Now Therefore Be It Resolved that the audit for the fiscal year ending September 30, 2003, as prepared and presented by Plante & Moran, is hereby accepted.

Ayes: Yack, Mann, Abbo

Nays: None

Absent: None

The next order of business was Director of Operations Position. Following discussion and upon motion by Abbo supported by Mann; it was

R-04-01-15 Resolved that a conditional offer of employment be made to Bob Biga of Livonia, Michigan for the position of Director of Operations and;

Further, that Chairperson Yack negotiate a contract with the conditions that the contract be for a maximum term of three years with a three month severance pay clause if employment is terminated without cause, at a salary to be negotiated; and

Further, should Bob Biga meet the conditions and accept the offer, that arrangements are made for a suitable start date.

Ayes: Yack, Mann, Abbo

Nays: None

Absent: None

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments: There was none.

There being no further business to come before the Board, the special meeting was adjourned at 4:35 p.m.

Respectfully submitted,

Thomas J. Yack,
Chairperson