

**Western Townships Utilities Authority**  
**REGULAR MEETING**  
MONDAY, OCTOBER 28, 2002  
WTUA MIDDLE ROUGE CONFERENCE ROOM  
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, October 28, 2002 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 3:08 p.m. by Chairperson, Thomas Yack.

Present:

Thomas Yack  
Steve Mann  
Mark Abbo

Absent:

Also present were:

Tim Faas                      WTUA  
Frank Morris                OMI

The first item of business was public comment, non-agenda items: There was none.

The next order of business was acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-02-10-01                Resolved to accept the agenda as amended, deleting Item #VII (c),  
4<sup>th</sup> Quarter Revenue/Expenditure Report.

Ayes: Yack, Mann, Abbo

Nays: None

Absent: None

The next order of business was minutes of the regular meeting of September 23, 2002:  
Following discussion and upon hearing no objections; it was

R-02-10-02                Resolved to accept the minutes of the regular meeting of  
September 23, 2002 as presented.

Ayes: Yack, Mann, Abbo

Nays: None

Absent: None

The next order of business was minutes of the special meeting of October 14, 2002:  
Following discussion and upon hearing no objections; it was

R-02-10-03                Resolved to accept the minutes of the regular meeting of  
October 14, 2002 as presented.

Ayes: Yack, Mann, Abbo

Nays: None

Absent: None

The next order of business was Treasurer's Report: Following discussion and upon motion by Abbo, supported by Mann; it was

R-02-10-04 Resolved to approve the schedule of operating expenses totaling \$976,638.54.

Ayes: Yack, Mann, Abbo

Nays: None

Absent: None

The next order of business was Operations and Maintenance Report for the month of September 2002: Following discussion and upon motion by Abbo, supported by Mann; it was

R-02-10-05 Resolved to receive and file the Operations and Maintenance Report for the month of September 2002.

Ayes: Yack, Mann, Abbo

Nays: None

Absent: None

The next order of business was Director's Report: Following discussion and upon motion by Abbo, supported by Mann; it was

R-02-10-06 Resolved to receive and file the Director's Report for the month of October 2002.

Ayes: Yack, Mann, Abbo

Nays: None

Absent: None

The next order of business was Lower Rouge Pump Station; Force Main Pumps Spare Impeller: Following discussion and upon motion by Abbo, supported by Mann; it was

R-02-10-07 Resolved to approve the recommendation of the Director of Operations to purchase one spare stainless steel pump impeller from Kennedy Industries of Milford, Michigan in an amount not to exceed \$14,531 ; and

Further, that the Director of Operations issue a purchase order as soon as possible.

Ayes: Yack, Mann, Abbo

Nays: None

Absent: None

The next order of business was Fiscal Year 2001/2002 Audit Engagement Letter: Following discussion and upon motion by Abbo, supported by Mann; it was

- R-02-10-08 Resolved to concur with the recommendation of the Director of Operations that;
- WHEREAS, public Act II of 1968 requires an annual audit of the Authority's financial statements; and
- WHEREAS, Plante & Moran has offered to provide such a service under generally accepted standards; and
- WHEREAS, Plante & Moran has agreed to provide such work and send directly to the State of Michigan three (3) copies of the financial report along with Plante & Moran's official letter of comments and recommendations; and
- THEREFORE BE IT RESOLVED that Plante & Moran is authorized to perform such work as outlined in their letter of October 9, 2002 at a cost not to exceed \$7,990.00; and
- FURTHER, that the Director of Operations sign the engagement letter on behalf of the Authority.
- Ayes: Yack, Mann, Abbo  
Nays: None  
Absent: None

The next order of business was YCUA Plant Expansion Project; Award of Construction Contract: Following discussion and upon motion by Abbo, supported by Mann; it was

- R-02-10-09 Resolved to concur with the recommendation of the Director of Operations to support the award of the YCUA plant expansion construction contract to the Christman Company of Lansing, Michigan in an amount not to exceed \$92,278,000; and
- Further, that the WTUA percentage of the cost share going forward be set at 71.57% of the project costs.
- Ayes: Yack, Mann, Abbo  
Nays: None  
Absent: None

The next order of business was Series 2002 Bonds; Bond Registrar & Transfer Agent: Following discussion and upon motion by Abbo, supported by Mann; it was

- R-02-10-10 Resolved to concur with the recommendation of the Director of Operations to accept the proposal from National City Bank

to serve as Bond Registrar and Transfer Agent for the Series 2002 bonds; and

Further, that the Director of Operations sign the agreement on behalf of the Authority.

Ayes: Yack, Mann, Abbo

Nays: None

Absent: None

The next order of business was Variable Frequency Drive Repair: Following discussion and upon motion by Abbo, supported by Mann; it was

R-02-10-11 Resolved to concur with the recommendation of the Director of Operations to accept the proposal from Northern Electrical Testing, Inc., of Troy, Michigan for repairs to VFD #5 in an amount not to exceed \$7,153.00; and

Further, that the Director of Operations issue a purchase order and sign the proposal on behalf of the Authority.

Ayes: Yack, Mann, Abbo

Nays: None

Absent: None

The next order of business was Request For Proposals for T1 Line: Following discussion and upon motion by Abbo, supported by Mann; it was

R-02-10-12 Resolved to concur with the recommendation of the Director of Operations to issue a Request For Proposals for a T1 communications line.

Ayes: Yack, Mann, Abbo

Nays: None

Absent: None

The next order of business was Lower Rouge Storage Building; Change Order No. 1: Following discussion and upon motion by Abbo, supported by Mann; it was

R-02-10-13 Resolved to concur with the recommendation of the Director of Operations to approve Change Order No. 1 to the Lower Rouge Storage Building Project in an amount of \$34,537.60.

Ayes: Yack, Mann, Abbo

Nays: None

Absent: None

The next order of business was Construction Management Observer: Following discussion and upon motion by Abbo, supported by Mann; it was

R-02-10-14 Resolved to concur with the recommendation of the Director of Operations to approve the employment contract between the Authority and Mr. Jim Grau for the position of Construction Specialist as presented; and.

Further, that the Chairperson present a formal conditional offer of employment as soon as possible.

Ayes: Yack, Mann, Abbo

Nays: None

Absent: None

The next order of business was YCUA Plant Expansion Update: Following discussion and upon motion by Abbo, supported by Mann; it was

R-02-10-15 Resolved to receive and file the update from the Director of Operations on the YCUA expansion project.

Ayes: Yack, Mann, Abbo

Nays: None

Absent: None

The next order of business was public comments: There were none.

There being no further business to come before the Board, the regular meeting was adjourned at 3:44 p.m.

Respectfully submitted,

Thomas J. Yack,  
Chairperson