

Western Townships Utilities Authority
REGULAR MEETING
Monday, November 23, 2009
WTUA MIDDLE ROUGE CONFERENCE ROOM
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, November 23, 2009 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 3:06 p.m. by Chairperson, Philip J. LaJoy.

Present:

Phil LaJoy
Richard Reaume
Richard Henningsen

Absent:

Mark Abbo

Also present were:

Aaron Sprague WTUA

The first order of business was acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-09-11-97 Resolved to accept the agenda as presented.

Ayes: LaJoy, Reaume, Henningsen

Nays: None

Absent: Abbo

The next order of business was minutes of the regular meeting of October 26, 2009. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-09-11-98 Resolved to accept the minutes of the regular meeting of October 26, 2009 as presented.

Ayes: LaJoy, Reaume, Henningsen

Nays: None

Absent: Abbo

The next order of business was Treasurer's Report. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-09-11-99 Resolved to approve the schedule of disbursements for November, 2009 of \$958,630.64 and pre-approved payroll for December, 2009 of \$25,677.30.

Ayes: LaJoy, Reaume, Henningsen

Nays: None

Absent: Abbo

The next order of business was Operations and Maintenance Report for the month of October 2009. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-09-11-100 Resolved to receive and file the Operations and Maintenance Report for the month of October 2009.

Ayes: LaJoy, Reaume, Henningsen

Nays: None

Absent: Abbo

The next order of business was Directors Report for the month of November 2009. Aaron Sprague (Director of Operations) reiterated the different items on the report and then verbally reported that 1.) WTUA is looking to purchase floor mats versus the rental option based on a cost savings factor; 2.) Aaron discussed changing the WTUA By-Laws and Articles of Incorporation in regards to selection of Alternate Commissioners and what different options are available; and 3.) Aaron discussed future servicing of landfills. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-09-11-101 Resolved to receive and file the Directors Report for the month of November 2009.

Ayes: LaJoy, Reaume, Henningsen

Nays: None

Absent: Abbo

The next order of business was Proposed WTUA Schedule of Meetings; Calendar Year 2010: Following discussion and upon motion by Henningsen supported by Reaume; it was

R-09-11-102 Resolved to approve the proposed WTUA Schedule of Meetings for the 2010 calendar year; and

Furher, to direct WTUA staff to post the Schedule of meetings for the 2010 calendar year within the three member communities and on the WTUA web site.

Ayes: LaJoy, Reaume, Henningsen

Nays: None

Absent: Abbo

The next order of business was Middle Rouge EFSP Replacement; Phase III – Change Order #3: Phase III of the Enclosed Screw Pump (EFSP) Replacement Project is nearly completed. All work is completed with the exception of some instrumentation and controls work and a few punch list items. The changes in Change Order #3 were required due to changed conditions found in the field or to enhance the final project. The total change orders to date equals \$43,548.21, which is 4.4% of the contract amount. The total change orders to date total \$76,350.28 or 7.99% of the original contract price. There will be one final change order related

to instrumentation and controls upon completion of the project. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-09-11-103 Resolved to concur with the recommendation of the Director of Operations to approve Change Order No. 3 to the Middle Rouge Screw Pump Replacement Project; Phase III, increasing the Contract price by \$43,548.21 to a new Contract price of \$1,039,358.28; and

Further, that the CIP be amended to increase the Installation and Materials line item from \$995,802.07 to \$1,044,609.44; and

Finally, that the Director of Operations be authorized to execute Change Order No. 3 on behalf of the Authority.

Ayes: LaJoy, Reaume, Henningsen

Nays: None

Absent: Abbo

The next order of business was Bill's Outdoor Care (Bill's) Contract Renewal: In November 2006, WTUA entered into a contract with Bill's Outdoor Care of Canton, Michigan for lawn maintenance and snow removal services. The award of contract was based on a formal proposal call by the Authority. Bill's has been the provider of these services since 2000. While WTUA is due to go out for bids to insure that the Authority is getting the best possible pricing, Lower Rouge is still under construction and once the project is complete, pricing will have to be re-established. Therefore, I am recommending that the contract for lawn maintenance and snow removal be renewed for a one (1) year period rather than a three (3) year period. The only price changes will be an increase in the price of salt and fertilizer. A spreadsheet has been and will be made an addendum to the contract dated November 26, 2006. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-09-11-104 Resolved to concur with the recommendation of the Director of Operations to approve the one (1) year renewal for lawn maintenance and snow removal services with Bill's Outdoor Care; and

Further, that the addendum to the contract dated November 26, 2006 be approved, showing an increase in the charges for salt and fertilizer.

Ayes: LaJoy, Reaume, Henningsen

Nays: None

Absent: Abbo

Page -4-

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments: There were none.

There being no further business to come before the Board, the regular meeting was adjourned at 3:42 p.m.

Respectfully submitted,

Philip LaJoy
Chairperson