

**Western Townships Utilities Authority**  
**REGULAR MEETING**  
MONDAY, DECEMBER 15, 2003  
WTUA MIDDLE ROUGE CONFERENCE ROOM  
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, December 15, 2003 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 3:10 p.m. by Chairperson, Thomas J. Yack.

Present:

Thomas J. Yack  
Steve D. Mann

Absent:

Mark Abbo

Also present were:

Aaron Sprague      WTUA  
Cindy Cezat        WTUA  
Jack Polhill        OMI

The first item of business was public comment, non-agenda items: There was none.

The next order of business was acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-03-12-179      Resolved to accept the agenda as presented.

Ayes: Yack, Mann  
Nays: None  
Absent: Abbo

The next order of business was minutes of the regular meeting of November 17, 2003: Following discussion and upon hearing no objections; it was

R-03-12-180      Resolved to accept the minutes of the regular meeting of  
November 17, 2003 as presented.

Ayes: Yack, Mann  
Nays: None  
Absent: Abbo

The next order of business was Treasurer's Report: Following discussion and upon motion by Mann supported by Yack; it was

R-03-12-181      Resolved to approve the schedule of disbursements for December  
2003 of \$916,201.41 and pre-approved payroll for January 2004  
of \$49,868.42.

Ayes: Yack, Mann

Nays: None

Absent: Abbo

The next order of business was Operations and Maintenance Report for the month of November 2003: Following discussion and upon motion by Mann, supported by Yack; it was

R-03-12-182 Resolved to receive and file the Operations and Maintenance Report for the month of November 2003.

Ayes: Yack, Mann

Nays: None

Absent: Abbo

The next order of business was Acting Director's Report: Following discussion and upon motion by Mann, supported by Yack; it was

R-03-12-183 Resolved to receive and file the Acting Director's Report for the month of December 2003.

Ayes: Yack, Mann

Nays: None

Absent: Abbo

The next order of business was Personnel Policy; Sick Leave Addendum: Following discussion and upon motion by Mann, supported by Yack; it was

R-03-12-184 Resolved to approve the sick leave addendum to the Personnel Policy as presented.

Ayes: Yack, Mann

Nays: None

Absent: Abbo

The next order of business was Appointment of 401(a) and 457 Pension Plans Trustee: Following discussion and upon motion by Mann, supported by Yack; it was resolved that

R-03-12-185 Aaron Sprague be appointed the trustee of both the WTUA 401(a) and 457 Pension Plans, replacing Timothy Faas as trustee.

Ayes: Yack, Mann

Nays: None

Absent: Abbo

The next order of business was MDOT Performance and Indemnification Resolution: Following discussion and upon motion by Mann, supported by Yack; it was

R-03-12-186      Resolved to approve the Performance and Indemnification Resolution required by the Michigan Department of Transportation; and  
Further, that the Chairperson sign the Resolution on behalf of the Authority, assigning Aaron Sprague as authorized representative.

Ayes: Yack, Mann  
Nays: None  
Absent: Abbo

The next order of business was YCUA Plant Expansion Update: Following discussion and upon motion by Mann, supported by Yack; it was

R-03-12-187      Resolved to receive and file the update report on the YCUA expansion project from the Acting Director.

Ayes: Yack, Mann  
Nays: None  
Absent: Abbo

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments: There was none.

There being no further business to come before the Board, the regular meeting was adjourned at 3:25 p.m.

Respectfully submitted,

Thomas J. Yack,  
Chairperson