

Western Townships Utilities Authority
REGULAR MEETING
Monday, December 17, 2007
WTUA MIDDLE ROUGE CONFERENCE ROOM
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, December 17, 2007 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 3:06 p.m. by Chairperson, Thomas J. Yack.

Present:

Thomas J. Yack
Richard Reaume
Richard Henningsen

Absent:

Mark Abbo

Also present were:

Aaron Sprague	WTUA
Cindy Cezat	WTUA
Jack Polhill	CH2MHILL OMI
Steve Kalinowski	Wade Trim & Associates
Philips Vallakalil	DeMaria Building Company

The first item of business was public comment, non-agenda items: There was none.

The next order of business was acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-07-12-107 Resolved to accept the agenda as presented.

Ayes: Yack, Reaume, Henningsen

Nays: None

Absent: Abbo

The next order of business was minutes of the regular meeting of November 19, 2007. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-07-12-108 Resolved to accept the minutes of the regular meeting of November 19, 2007 as presented.

Ayes: Yack, Reaume, Henningsen

Nays: None

Absent: Abbo

The next order of business was Treasurer's Report. Following discussion and upon motion by Henningsen, supported by Reaume; it was

R-07-12-109 Resolved to approve the schedule of disbursements for December 2007 of \$8,905,911.67 and pre-approved payroll for January 2008 of \$17,446.22.

Ayes: Yack, Reaume, Henningsen
Nays: None
Absent: Abbo

The next order of business was Operations and Maintenance Report for the month of November 2007. Following discussion and upon motion by Henningsen, supported by Reaume; it was

R-07-12-110 Resolved to receive and file the Operations and Maintenance Report for the month of November 2007.

Ayes: Yack, Reaume, Henningsen
Nays: None
Absent: Abbo

The next order of business was Directors Report for the month of December 2007. Following discussion and upon motion by Henningsen, supported by Reaume; it was

R-07-12-111 Resolved to receive and file the Directors Report for the month of December 2007.

Ayes: Yack, Reaume, Henningsen
Nays: None
Absent: Abbo

The next order of business was Financial Statements for the Year Ended September 30, 2007. Following discussion and upon motion by Henningsen, supported by Reaume; it was

R-07-12-112 Resolved to receive and file the financial statements for the year ended September 30, 2007.

Ayes: Yack, Reaume, Henningsen
Nays: None
Absent: Abbo

The next order of business was Proposed WTUA Schedule of Meetings; Calendar Year 2008: Article VIII of the by-laws of the Western Townships Utilities Authority states "Regular meetings of the Commission shall be held at such a time and place as shall be prescribed by resolution of the Commission". Following discussion and upon motion by Henningsen, supported by Reaume; it was

R-07-12-113 Resolved to approve the proposed WTUA Schedule of Meetings for the 2008 calendar year as presented; and
Further, to direct WTUA staff to post the Schedule of Meetings for the 2008 calendar year within the three member communities and on the WTUA website.

Ayes: Yack, Reaume, Henningsen

Nays: None

Absent: Abbo

The next order of business was Lower Rouge Force Main Pump Replacement; Stantec Contract Amendment: WTUA undertook Phase 1 of the replacement of the YCUA Force Main Pumps at the Lower Rouge facility in 2005/2006. In order to accomplish the design and specifications, Ayres, Lewis, Norris & May, Inc., (now Stantec Consulting of Michigan) was awarded a budget of \$30,000, which was later amended to \$50,000 as a result of switching from vertical centrifugal pumps to horizontal centrifugal pumps. Due to several issues related primarily to the pump supplier, a great deal more construction administration was required. As a result, Stantec incurred more costs than budgeted for. Negotiations with the contractor and pump manufacturer resulted in a reduction in the cost of the Weiss contract by \$10,000. Therefore, due to the additional time required by Stantec, I am requesting to increase Stantec's budget by the same \$10,000, leaving the overall project budget unchanged. Following discussion and upon motion by Henningsen, supported by Reaume; it was

07-12-114 Resolved to concur with the recommendation of the Director of Operations to amend the budget for Stantec Consulting of Michigan (Ann Arbor) for the Lower Rouge Force Main Pump Replacement Project from \$50,000 to \$60,000.

Ayes: Yack, Reaume, Henningsen

Nays: None

Absent: Abbo

The next order of business was Contract Award; Lower Rouge EQ Basin Expansion Construction: Canton Township's update to its Master Plan indicated the need for additional storage and pumping facilities in order to meet the mid-term to long-term flow projections for the Township. WTUA requested qualifications for the engineering design and construction management of these additional facilities. Wade Trim & Associates (WTA) of Taylor, Michigan was selected as the design and construction administration engineer.

The bid documents were completed in October 2007 and advertisements were placed. A mandatory pre-bid meeting was held on November 20, 2007, where several prospective bidders were in attendance. As of the bid closing date of December 11, 2007, ten (10) bids were received from (1) DeMaria Construction Company (\$22,569,000) of Detroit, Michigan as the apparent low bidder; (2) Posen Construction, Inc. (\$22,770,000) of Shelby Twp., and (3) Sorensen Gross Construction Company (\$23,120,000) of Flint, Michigan. Following discussion and upon motion by Henningsen, supported by Reaume; it was

07-12-115 Resolved to concur with the recommendation of the Director of Operations to authorize the Director of Operations to award a contract for the Lower Rouge Expansion Construction Project to DeMaria Building Company of Detroit, Michigan upon completion of DTE's relocation work (or agreement with DeMaria regarding same); and

Further, that the Director of Operations executes said contract upon its completion and issue a Notice to Proceed upon completion of the DTE relocation or upon agreement related to said work with DeMaria.

Ayes: Yack, Reaume, Henningsen

Nays: None

Absent: Abbo

The next order of business was Lower Rouge EQ Basin Expansion; Wade Trim Associates, Inc., Contract Amendment. At the January 23, 2006 regular meeting, Wade Trim & Associates (WTA) of Taylor, Michigan was awarded the contract for design, construction administration and startup services for the Lower Rouge EQ Basin Expansion Design Project. The contract included a budget of \$1,134,652 for the design portion of the work (contractual tasks 1 through 3). The contract included a clause stating that the budgets for the remaining portions of the work (contractual task 4) would be agreed upon once the actual scope of the construction project were better understood. Following discussion and upon motion by Henningsen, supported by Reaume; it was

R-07-12-116 Resolved to concur with the recommendation of the Director of Operations that the contract for engineering services for the Lower Rouge EQ Basin be amended to establish a budget for construction administration and startup services (contractual task 4) in an amount not to exceed \$2,575,000; and

Further, that the contract be amended to reflect an increase in the budget for design (contractual tasks 1 through 3) be increased by \$109,000 from \$1,134,652 to \$1,243,652.

Ayes: Yack, Reaume, Henningsen

Nays: None

Absent: Abbo

The next order of business was YCUA Plant Expansion Update. Following discussion and upon motion by Henningsen, supported by Yack; it was

R-07-12-117 Resolved to receive and file the report on the YCUA expansion project from the Director of Operations .

Ayes: Yack, Reaume, Henningsen

Nays: None

Absent: Abbo

The next order of business was Commissioners' Comments: There were none.

Minutes, December 17, 2007

Page -5-

There being no further business to come before the Board, the regular meeting was adjourned at 3:38 p.m.

Respectfully submitted,

Thomas J. Yack
Chairperson