

Western Townships Utilities Authority
REGULAR MEETING
Monday, September 23, 2019
WTUA MIDDLE ROUGE CONFERENCE ROOM
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, September 23, 2019 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 3:09 p.m. by the Chairperson, Robert Nix.

Present:

Robert Nix
Pat Williams
Kurt Heise

Absent:

Also present were:

Aaron Sprague
Suzanne Reel
Jack Polhill

WTUA
WTUA
OMI/JACOBS

The first order of business was the acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-19-09-67 Resolved to accept the agenda as amended, adding Item # IX (d) Personnel Policies Amendment.

Ayes: Nix, Williams, Heise
Nays: None
Absent: None

The next order of business was the Minutes of the regular meeting of August 26, 2019. Following discussion and upon motion by Williams, supported by Heise; it was

R-19-09-68 Resolved to accept the Minutes of the regular meeting of August 26, 2019.

Ayes: Nix, Williams, Heise
Nays: None
Absent: None

The next order of business was Approval of WTUA Bills. Following discussion and upon motion by Heise, supported by Williams; it was

R-19-09-69 Resolved to approve the schedule of disbursements for September 2019 of \$900,077.17 and pre-approved payroll for October 2019 of \$22,112.84.

Ayes: Nix, Williams, Heise
Nays: None
Absent: None

The next order of business was the Operations and Maintenance Report for the month of August 2019. Following discussion and upon motion by Heise supported by Williams, it was

R-19-09-70 Resolved to receive and file the Operations and Maintenance Report for the month of August 2019.

Ayes: Nix, Williams, Heise

Nays: None

Absent: None

The next order of business was the Directors Report for the month of September 2019: Following discussion and upon motion by Heise supported by Williams; it was

R-19-09-71 Resolved to receive and file the Directors Report for the month of September 2019.

Ayes: Nix, Williams, Heise

Nays: None

Absent: None

The next order of business was Amendment to Northville Swap Agreement: The Sanitary Sewer Service Agreement by and among Northville Township, City of Northville, WTUA and County of Wayne was approved and executed by the respective Boards of all parties, with the exception of the County last Fall. The Agreement was subsequently forwarded to the County for approval and execution. Recently, the County raised concerns regarding the Exhibits utilized in that agreement and required modifications and/or replacement of those exhibits in order to proceed with the approval and execution. The first Amendment to that agreement addresses the change of the previously utilized Exhibit B with a new Exhibit B. Following discussion and upon motion by Heise supported by Williams; it was

R-19-09-72 Resolved to concur with the recommendation of the Director of Operations to approve the First Amendment to the Sanitary Sewer Service Agreement by and among Northville Township, City of Northville, Western Townships Utilities Authority, and County of Wayne; and

Further, that the Chair sign the Amendment on behalf of the Authority.

Ayes: Nix, Williams, Heise

Nays: None

Absent: None

The next order of business was First Amendment to the Plymouth Swap Agreement/Assignment Agreement: The Sanitary Sewer Service Agreement by and among Plymouth Township, City

of Plymouth, Canton Township. WTUA and County of Wayne was approved and executed by the respective Boards of all parties, with the exception of the County earlier this year. The Agreement was subsequently forwarded to the County for approval and execution. Recently, the County raised concerns regarding the Exhibits utilized in that agreement and required modifications and/or replacement of those exhibits in order to proceed with the approval and execution. The first Amendment to that agreement addresses the change of the previously utilized Exhibit 1 with a new Exhibit 1. The replacement of this Exhibit results in some minor changes to the text. Following discussion and upon motion by Heise supported by Williams; it was

R-19-09-73 Resolved to concur with the recommendation of the Director of Operations to approve the First Amendment to the Sanitary Sewer Service Agreement by and among Plymouth Township, City of Plymouth, Canton Township, Western Townships Utilities Authority, and County of Wayne; and

Further, that the Chair sign the Amendment on behalf of the Authority.

Ayes: Nix, Williams, Heise

Nays: None

Absent: None

The next order of business was Amendment to the Wayne County Termination Agreement: The Termination Agreement was approved and executed by the Townships and WTUA earlier this summer, and subsequently forwarded to the County for approval and execution. Similar to the two other Agreements, the County has insisted on changes and/or modifications to the Exhibits; namely the maps indicating the swap areas and the WTUA service area. The replacement of these Exhibits also results in some minor modifications to the text of the Agreement itself (but only in reference to the Exhibits). Following discussion and upon motion by Heise supported by Williams; it was

R-19-09-74 Resolved to concur with the recommendation of the Director of Operations to rescind the approval of the prior version of the Termination Agreement; and

Further, to approve the updated version of the Termination Agreement; and

Further, that the Chair sign the Amendment on behalf of the Authority.

Ayes: Nix, Williams, Heise

Nays: None

Absent: None

The next order of business was Personnel Policies Amendment: In 2012, after the passage of the Affordable Care Act when WTUA switched to a HDHP, the Board approved an increased medical opt-out incentive from \$100 per month to \$150 per paycheck for a total of \$3,900 per year. Our Personnel Policies were not updated to reflect current practice. In addition, the

language for the opt-out specified that the employee, “after verifying to the Authority” that he/she is covered by a medical insurance program through his/her spouse, may elect not to participate in the Authority’s medical insurance program. Since it is possible for an employee to be covered under Medicare and not necessarily under a spouse’s plan, that language is being updated to remove “through his/her spouse” so that Section 8.1 will now read as follows: An employee, after verifying to the Authority that he/she is covered by another medical insurance program, may elect not to participate in the Authority’s medical insurance plan. In this situation the employee, after signing a waiver of insurance form, will be paid a sum of \$150 per pay period to a maximum of \$450 monthly. Lastly, Section 8.2 Dental Insurance is being updated to reflect the current waiting period. Dental coverage previously began on the 1st of the month following 30 days of employment; however, when WTUA switched to BCBS Dental, the waiting period changed and is now the same as medical, which is the first day of the calendar month following the calendar month in which his/her employment as a full time employee commences. Following discussion and upon motion by Heise supported by Williams; it was

R-19-09-75 Resolved to approve the amendments to the Personnel Policies Manual as presented.

Ayes: Nix, Williams, Heise

Nays: None

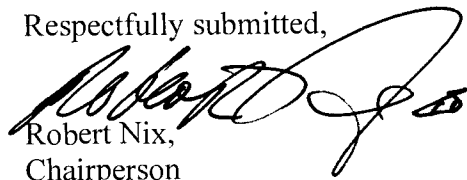
Absent: None

The next order of business was public comments: There were none.

The next order of business was Commissioners’ Comments: There were none.

There being no further business to come before the Board, the regular meeting was adjourned at 3:33 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Robert Nix", is written over the typed name and title.

Robert Nix,
Chairperson