

**Western Townships Utilities Authority**  
**REGULAR MEETING**  
Monday, February 22 2010  
WTUA MIDDLE ROUGE CONFERENCE ROOM  
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, February 22, 2010 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 3:12 p.m. by Chairperson, Philip J. LaJoy.

Present:

Phil LaJoy  
Richard Reaume

Absent:

Mark Abbo

Also present were:

Aaron Sprague      WTUA  
Cindy Cezat        WTUA  
Jack Polhill        OMI/CH2MHILL

The first order of business was acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-10-02-13      Resolved to accept the agenda as presented.

Ayes: LaJoy, Reaume  
Nays: None  
Absent: Abbo

The next order of business was minutes of the regular meeting of January 25, 2010. Following discussion and upon motion by Reaume supported by LaJoy; it was

R-10-02-14      Resolved to accept the minutes of the regular meeting of January 25, 2010 as presented.

Ayes: LaJoy, Reaume  
Nays: None  
Absent: Abbo

The next order of business was Treasurer's Report. Following discussion and upon motion by Reaume supported by LaJoy; it was

R-10-02-15      Resolved to approve the schedule of disbursements for February, 2010 of \$720,480.59 and pre-approved payroll for March, 2010 of \$17,118.20.

Ayes: LaJoy, Reaume  
Nays: None  
Absent: Abbo

The next order of business was Operations and Maintenance Report for the month of January 2010. Following discussion and upon motion by Reaume supported by LaJoy; it was

R-10-02-16 Resolved to receive and file the Operations and Maintenance Report for the month of January 2010.

Ayes: LaJoy, Reaume  
Nays: None  
Absent: Abbo

The next order of business was Directors Report for the month of February 2010. Following discussion and upon motion by Reaume supported by LaJoy; it was

R-10-02-17 Resolved to receive and file the Directors Report for the month of February 2010.

Ayes: LaJoy, Reaume  
Nays: None  
Absent: Abbo

The next order of business was Financial Statements For Three months Ended December 31, 2009. Following discussion and upon motion by Reaume supported by LaJoy; it was

R-10-02-18 Resolved to receive and file the financial statements for the three (3) months ended December 31, 2009.

Ayes: LaJoy, Reaume  
Nays: None  
Absent: Abbo

The next order of business was 2010 Goals: Annually, WTUA undertakes a collaborative process to establish organizational goals for the year. The Goals were distributed to the Planning Committee for their review and comments. Following discussion and upon motion by Reaume supported by LaJoy; it was

R-10-02-19 Resolved to approve the 2010 Goals as presented.

Ayes: LaJoy, Reaume  
Nays: None  
Absent: Abbo

The next order of business was Election of Officers: According to Article VII of the Articles of Incorporation, the Authority must select Officers of the Commission annually. Article VI of the WTUA By-Laws defines the roles for these Officers of the Commission. Following discussion and upon motion by Reaume supported by LaJoy; it was

R-10-02-20 Resolved that the following officers be elected for the next twelve months; Phil LaJoy-Chair, Mark Abbo-Vice-Chair/Secretary, Richard Reaume-Treasurer, Aaron Sprague-Assistant Secretary.

Ayes: LaJoy, Reaume, Henningsen

Nays: None

Absent: Abbo

The next order of business was WTUA Investment Policy Revisions: Pursuant to Public Act 196 of 1997, it is necessary for the Authority to have an investment policy. The Authority adopted an investment policy in 2003. Public Act 213 of 2007 requires a quarterly reporting to the governing body of investment activity. The auditors recommended that the investment policy be updated for the quarterly investment reports and the potential investment in CDARS (Certificate of Deposit Account Registry). The investment policy has been revised to incorporate these changes, as well as updated to reflect current investment standards. Following discussion and upon motion by Reaume supported by LaJoy; it was

R-10-02-21 Resolved to concur with the recommendation of the Directors of Operation to approve the revised WTUA Investment Policy.

Ayes: LaJoy, Reaume

Nays: None

Absent: Abbo

The next order of business was SSOM Work Plan Update. Since 1992, WTUA has been required to furnish an Annual Sanitary Sewer Operations and Maintenance (SSOM) Program Work Plan to the MDEQ under the Abatement Order. The SSOM serves as a guidance document in performing maintenance on the WTUA system and providing general information on procedures should a sanitary sewer overflow (SSO) discharge ever occur in the system. The WTUA SSOM Work Plan was written consistent with the proposed EPA rules on SSO. Following discussion and upon motion by Reaume supported by LaJoy; it was

R-10-02-22 Resolved to receive and file the annual SSOM Work Plan Update prepared by the Director of Operations.

Ayes: LaJoy, Reaume

Nays: None

Absent: Abbo

The next order of business was public comments: There were none.

Page -4-

The next order of business was Commissioners' Comments: Chairman LaJoy stated that the Performance Review for the Director of Operations has been completed and thanked Aaron Sprague, along with all WTUA staff for doing such a good job.

There being no further business to come before the Board, the regular meeting was adjourned at 3:38 p.m.

Respectfully submitted,

Philip LaJoy  
Chairperson