

**Western Townships Utilities Authority**  
**REGULAR MEETING**  
Monday, February 25, 2008  
WTUA MIDDLE ROUGE CONFERENCE ROOM  
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, February 25, 2008 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 4:36 p.m. by Chairperson, Thomas J. Yack.

Present:

Thomas J. Yack  
Richard Reaume  
Mark Abbo

Absent:

Also present were:

Aaron Sprague        WTUA  
Cindy Cezat         WTUA  
Jack Polhill         CH2MHILL OMI  
3 members of the public

The first item of business was public comment, non-agenda items: Gary Hine (Aggressive Systems, Inc., Farmington Hills, Michigan) and David Best (Post Electric, Detroit, Michigan) read and summarized their letters in regard to their concerns regarding the Lower Rouge Expansion.

The next order of business was acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-08-02-18        Resolved to accept the agenda as presented.

Ayes: Yack, Abbo, Reaume  
Nays: None  
Absent: None

The next order of business was minutes of the regular meeting of January 28, 2008. Following discussion and upon motion by Abbo supported by Reaume; it was

R-08-02-19        Resolved to accept the minutes of the regular meeting of January 28, 2008 as presented.

Ayes: Yack, Abbo, Reaume  
Nays: None  
Absent: None

The next order of business was Treasurer's Report. Following discussion and upon motion by Abbo supported by Reaume; it was

R-08-02-20 Resolved to approve the schedule of disbursements for February 2008 of \$887,014.85 and pre-approved payroll for March of \$17,662.38.

Ayes: Yack, Abbo, Reaume

Nays: None

Absent: None

The next order of business was Operations and Maintenance Report for the month of January 2008. Following discussion and upon motion by Abbo supported by Reaume; it was

R-08-02-21 Resolved to receive and file the Operations and Maintenance Report for the month of January 2008.

Ayes: Yack, Abbo, Reaume

Nays: None

Absent: None

The next order of business was Directors Report for the month of February 2008. Following discussion and upon motion by Abbo supported by Reaume; it was

R-08-02-22 Resolved to receive and file the Directors Report for the month of February 2008.

Ayes: Yack, Abbo, Reaume

Nays: None

Absent: None

The next order of business was Financial Statements For the Three Months Ended December 31, 2007: Following discussion and upon motion by Abbo, supported by Reaume; it was

R-08-02-23 Resolved to receive and file the financial statements for the three months ended December 31, 2007.

Ayes: Yack, Abbo, Reaume

Nays: None

Absent: None

The next order of business was 2008 Goals: Annually WTUA undertakes a collaborative process to establish organizational goals for the year. The 2008 Goals has been distributed to the Planning Committee for their review and their comments have been incorporated. Following discussion and upon motion by Abbo supported by Reaume; it was

R-08-02-24 Resolved to concur with the recommendation of the Director of Operations to approve the 2008 Goals as presented.

Ayes: Yack, Abbo, Reaume

Nays: None

Absent: None

The next order of business was Election of Officers. According to Article VII of the Articles of Incorporation, the Authority must select Officers of the Commission annually. Article VI of the WTUA By-Laws defines the roles for these Officers of the Commission. Following discussion and upon motion by Abbo, supported by Reaume; it was

R-08-02-25 Resolved that the following officers be elected for the next twelve months; Thomas Yack-Chair, Mark Abbo-Vice-Chair/Secretary, Richard Reaume-Treasurer, Aaron Sprague, Assistant Secretary.

Ayes: Yack, Abbo, Reaume

Nays: None

Absent: None

The next order of business was 2008 SSOM Work Plan Update. Since 1992, WTUA has been required to furnish an Annual Sanitary Sewer Operations and Maintenance (SSOM) Program Work Plan to the MDEQ under the Abatement Order. The SSOM serves as a guidance document in performing maintenance on the WTUA system and providing general information on procedures should a sanitary sewer overflow (SSO) discharge ever occur in the system. The WTUA SSOM Work Plan was written consistent with the proposed EPA rules on SSO. The SSOM Work Plan was submitted to the MDEQ and a copy given to the Technical Committee members for their review. Following discussion and upon motion by Abbo, supported by Reaume; it was

R-08-02-26 Resolved to receive and file the annual SSOM Work Plan Update prepared by the Director of Operations.

Ayes: Yack, Abbo, Reaume

Nays: None

Absent: None

The next order of business was YCUA Plant Expansion Update. Following discussion and upon motion by Abbo supported by Reaume; it was

R-08-02-27 Resolved to receive and file the report on the YCUA expansion project from the Director of Operations .

Ayes: Yack, Abbo

Nays: None

Absent: Reaume

The next order of business was Director of Operations Salary Review: Annually, the Board of Commissioners evaluates the performance of the Director of Operations. The annual compensation to be paid is amended following the review and is retroactive to the November 27<sup>th</sup> anniversary date. Based on the latest performance review, a percent increase of three (3%) percent for the fourth year of the Director of Operations employment contract is being recommended. Following discussion and upon motion by Abbo, supported by Reaume; it was

R-08-02-28            Resolved to establish an annual salary of \$78,676.00 (3,026.00 bi-weekly) for the fourth year of the Director of Operations Employment Contract, retroactive to November 27, 2007; and  
Further, that the Chairperson sign the employment contract on behalf of the Authority.

Ayes: Yack, Abbo, Reaume

Nays: None

Absent: None

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments: There were none.

There being no further business to come before the Board, the regular meeting was adjourned at 5:34 p.m.

Respectfully submitted,

Thomas J. Yack  
Chairperson