

**Western Townships Utilities Authority**  
**REGULAR MEETING**  
Monday, February 26, 2007  
WTUA MIDDLE ROUGE CONFERENCE ROOM  
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, February 26, 2007 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 3:01 p.m. by Alternate Chairperson, Terry Bennett.

Present:

Terry Bennett  
Mark Abbo

Absent:

Thomas Yack  
Richard Reaume

Also present were:

Aaron Sprague	WTUA
Cindy Cezat	WTUA
Jack Polhill	CH2MHILL OMI
Charles Curmi	Plymouth Township

The first item of business was public comment, non-agenda items: There was none.

The next order of business was acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-07-02-12      Resolved to accept the agenda as presented.

Ayes: Bennett, Abbo  
Nays: None  
Absent: Yack, Reaume

The next order of business was minutes of the regular meeting of January 22, 2007. Following discussion and upon motion by Abbo supported by Bennett; it was

R-07-02-13      Resolved to accept the minutes of the regular meeting of January 22, 2007 as presented.

Ayes: Bennett, Abbo  
Nays: None  
Absent: Yack, Reaume

The next order of business was Treasurer's Report. Following discussion and upon motion by Abbo supported by Bennett; it was

R-07-02-14      Resolved to approve the schedule of disbursements for February 2007 of \$964,409.01 and pre-approved payroll for March of \$28,288.11.

Ayes: Bennett, Abbo  
Nays: None  
Absent: Yack, Reaume

The next order of business was Operations and Maintenance Report for the month of January 2007. Following discussion and upon motion by Abbo supported by Bennett; it was

R-07-02-15 Resolved to receive and file the Operations and Maintenance Report for the month of January 2007.

Ayes: Bennett, Abbo  
Nays: None  
Absent: Yack, Reaume

The next order of business was Directors Report for the month of February 2007. Following discussion and upon motion by Abbo supported by Bennett; it was

R-07-02-16 Resolved to receive and file the Directors Report for the month of February 2007.

Ayes: Bennett, Abbo  
Nays: None  
Absent: Yack, Reaume

The next order of business was Financial Statements for Three Months Ended December 31, 2006. Following discussion and upon motion by Abbo, supported by Bennett; it was

R-07-02-17 Resolved to receive and file the financial statements for the three months ended December 31, 2006.

Ayes: Bennett, Abbo  
Nays: None  
Absent: Yack, Reaume

The next order of business was Yard Waste Composting 2006 Annual Report. Previously WTUA was required to furnish an annual report to the MDNR on the status of the yard waste composting program. As of 2002, there is no longer a requirement to file the report. The format of the report was changed to provide more useful information to the readers. Following discussion and upon motion by Abbo, supported by Bennett; it was

R-07-02-18 Resolved to receive and file the 2006 Annual Report on the WTUA Composting Program, as presented.

Ayes: Bennett, Abbo  
Nays: None  
Absent: Yack, Reaume

The next order of business was Election of Officers. According to Article VII of the Articles of Incorporation, the Authority must select Officers of the Commission annually. Article VI of the WTUA By-Laws defines the roles for these Officers of the Commission. Following discussion and upon motion by Abbo, supported by Bennett; it was

R-07-02-19 Resolved that the following officers be elected for the next twelve months; Thomas Yack-Chair, Mark Abbo-Vice-Chair/Secretary, Richard Reaume-Treasurer, Aaron Sprague, Assistant Secretary.

Ayes: Bennett, Abbo

Nays: None

Absent: Yack, Reaume

The next order of business was Wayne County Annual Permit; Performance Resolution. Each year, WTUA completes an annual permit application to the County of Wayne for activities that may take place within the County's road rights-of-way. For the first time, Wayne County is requiring that a Resolution be approved by the WTUA Board of Commissioners. Following discussion and upon motion by Abbo, supported by Bennett; it was resolved that

R-07-02-20 The Wayne County Resolution be tabled until the March 27, 2007 regular meeting for further review and discussion.

Ayes: Bennett, Abbo

Nays: None

Absent: Yack, Reaume

The next order of business was ISCO Flow Meter Purchase: The Authority maintains many meters in order to calculate and analyze the sewage flow from the Townships. Meter FE-17, located at the entrance to the Middle Rouge facility, is an accusonic meter that has not provided reliable data for some time. During the testing time period, Martin Controls tested a MGD meter, at no expense to WTUA. During this test period, Martin Control Systems (MCS) also installed an ISCO meter, which provided data that looks promising. WTUA would like to continue to test this ISCO meter more fully with the hopes of being able to replace the current accusonic meter at this location. In order to do this, WTUA would like to purchase an ISCO meter to be temporarily installed at this location, and analyze the data over the next three months to determine if this meter should be permanently installed at this location. The cost of the meter is \$4,875.00 plus \$600.00 for installation. If the decision is made to permanently install the meter at this location, it will be connected directly to the SCADA system, costing approximately \$15,000 additional. If the ISCO meter does not work at this location, it would become a spare meter or replacement meter for one of the Sigma meters. Currently WTUA has 11 Sigma meters installed, many of which are reaching the end of their expected life. MCS recommends that these meters be replaced with ISCO meters. This replacement program would be incorporated into the Capital Improvement Program when it is updated this summer. Following discussion and upon motion by Abbo supported by Bennett; it was

R-07-02-21 Resolved to concur with the recommendation of the Director of Operations to approve the purchase of an ISCO meter to replace the accusonic meter at the FE-17 meter location from Martin Controls Services in the amount of \$4,875.00 plus \$600.00 installation.

Ayes: Bennett, Abbo  
Nays: None  
Absent: Yack, Reaume

The next order of business was 2007 SSOM Work Plan Update. Since 1992, WTUA has been required to furnish an Annual Sanitary Sewer Operations and Maintenance (SSOM) Program Work Plan to the MDEQ under the Abatement Order. The SSOM serves as a guidance document in performing maintenance on the WTUA system and providing general information on procedures should a sanitary sewer overflow (SSO) discharge ever occur in the system. The WTUA SSOM Work Plan was written consistent with the proposed EPA rules on SSO. The SSOM Work Plan was submitted to the MDEQ and a copy given to the Technical Committee members for their review. Following discussion and upon motion by Abbo, supported by Bennett; it was

R-07-02-22 Resolved to receive and file the annual SSOM Work Plan Update prepared by the Director of Operations.

Ayes: Bennett, Abbo  
Nays: None  
Absent: Yack, Reaume

The next order of business was Martin Controls Service Contract Amendment. In June of 1999, WTUA entered into a new contract with Martin Control Services, Inc. (MCS) for flow meter maintenance services. The agreement details the scope of services to be provided monthly at each meter site in the WTUA service area. Exhibit 1 listed the unit prices for the services to be provided. In August of 2001, Exhibit 1 (listing the unit prices and frequency of services to be provided) was modified. These modifications reduced the number of meters to be serviced, as well as the service frequency for some of the meter types, but did not incorporate any changes to the unit prices. The current preventative Maintenance (PM) rates, per site, have not changed since 1999. The Service Rates have not changed since at least 1996. MCS has requested modifications (for the most part, increases) in both the PM rates and the Service Rates as well as an annual 3% billing rate escalation (effective for three years). Following discussion and upon motion by Abbo, supported by Bennett; it was

R-07-02-23 Resolved to concur with the recommendation of the Director of Operations to adopt the revised Exhibit 1 to the Martin Controls Service Contract as presented.

Ayes: Bennett, Abbo  
Nays: None  
Absent: Yack, Reaume

The next order of business was YCUA Plant Expansion Update. Following discussion and upon motion by Abbo supported by Bennett; it was

R-07-02-24 Resolved to receive and file the report on the YCUA expansion project from the Director of Operations .

Ayes: Bennett, Abbo

Nays: None

Absent: Yack, Reaume

The next order of business was public comments: Charles Curmi (Plymouth Township) had questions regarding YCUA and CCTV and Sewer Cleaning.

The next order of business was Commissioners' Comments: There were none.

There being no further business to come before the Board, the regular meeting was adjourned at 3:32 p.m.

Respectfully submitted,

Terry Bennett,  
Alternate Chairperson