

Western Townships Utilities Authority
REGULAR MEETING
Monday, February 27, 2006
WTUA MIDDLE ROUGE CONFERENCE ROOM
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, February 27, 2006 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 3:00 p.m. by Alternate Chairperson, Terry G. Bennett.

Present:

Terry Bennett (Alternate for Canton Township)
Richard Reaume
Mark Abbo

Absent:

Thomas Yack

Also present were:

Aaron Sprague WTUA
Cindy Cezat WTUA
Jack Polhill OMI

The first item of business was public comment, non-agenda items: There was none.

The next order of business was acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-06-02-12 Resolved to accept the agenda as presented.

Ayes: Bennett, Abbo, Reaume
Nays: None
Absent: Yack

The next order of business was minutes of the regular meeting of January 23, 2006. Following discussion and upon motion by Abbo supported by Reaume; it was

R-06-02-13 Resolved to accept the minutes of the regular meeting of January 23, 2006 as presented.

Ayes: Bennett, Abbo, Reaume
Nays: None
Absent: Yack

The next order of business was Treasurer's Report. Following discussion and upon motion by Abbo supported by Reaume; it was

R-06-02-14 Resolved to approve the schedule of disbursements for February 2006 of \$1,386,083.50 and pre-approved payroll for March of \$30,579.99.

Ayes: Bennett, Abbo, Reaume
Nays: None
Absent: Yack

The next order of business was Operations and Maintenance Report for the month of January 2006. Following discussion and upon motion by Abbo supported by Reaume; it was

R-06-02-15 Resolved to receive and file the Operations and Maintenance Report for the month of January 2006.

Ayes: Bennett, Abbo, Reaume
Nays: None
Absent: Yack

The next order of business was Directors Report for the month of February 2006. Following discussion and upon motion by Abbo supported by Reaume; it was

R-06-02-16 Resolved to receive and file the Directors Report for the month of February 2006.

Ayes: Bennett, Abbo, Reaume
Nays: None
Absent: Yack

The next order of business was Financial Statements for the Three Months Ended December 31, 2005. Financial reports are submitted quarterly to apprise the Board of Commissioners of the Authority's ongoing financial position. Following discussion and upon motion by Abbo, supported by Reaume; it was resolved that

R-06-02-17 the financial statements for the three months ended December 31, 2005 be received and filed.

Ayes: Bennett, Abbo, Reaume
Nays: None
Absent: Yack

The next order of business was Yard Waste Composting; 2005 Annual Report. Previously, WTUA was required to furnish an annual report to the MDNR on the status of the yard waste composting program. As of 2002, there is no longer a requirement to file the report and the format of the report was changed to provide more useful information to the readers. The report summarizes the activities in 2005. Following discussion and upon motion by Abbo, supported by Reaume; it was resolved that

R-06-02-18 the 2005 Annual Report on the WTUA Yard Composting program be received and filed.

Ayes: Bennett, Abbo, Reaume
Nays: None
Absent: Yack

The next order of business was 2005 Annual Report: Jack Polhill, OMI's Project Manager, gave a presentation to the Board summarizing the accomplishments of the past year. Following discussion and upon motion by Abbo supported by Reaume; it was

R-06-02-19 Resolved to receive and file the 2005 Annual Report by Jack Polhill, OMI Project Manager.

Ayes: Bennett, Abbo, Reaume

Nays: None

Absent: Yack

The next order of business was Election of Officers. According to Article VII of the Articles of Incorporation, the Authority must elect Officers of the Commission annually. Article VI of the By-Laws defines the roles for these Officers of the Commission. Following discussion and upon motion by Abbo supported by Reaume; it was

R-06-02-20 Resolved that the following officers be elected for the next twelve months; Thomas Yack-Chair, Mark Abbo-Vice-Chair/Secretary, Richard Reaume-Treasurer, Aaron Sprague, Assistant Secretary.

Ayes: Bennett, Abbo, Reaume

Nays: None

Absent: Yack

The next order of business was Purchase of 24 Air Release Valves (ARV's). In the 2006 Capital Improvement Plan (CIP) \$100,000 was allocated for the purchase and installation of 30 replacement ARV's on the 30" force main that delivers flow to YCUA. The ARV's help to ensure proper operation of the force main by allowing air to exit, as well as relieving vacuum conditions in the force main. The ARV's are the biggest source of sanitary sewer overflows (SSO's), by number of occurrences in the WTUA system, representing over 80% of the SSO's. In 2002, WTUA purchased and installed five (5) Vent-O-Mat ARV's as a pilot test to determine if they would be less prone to the plugging that leads to the SSO's. Since their installation, there have been no SSO's from these five (5) ARV's. The primary advantage of the Vent-O-Mat unit is that it plugs closed, rather than open, preventing SSO's. Quotations were received and International Valve Marketing, Inc., provided the lowest cost, giving a 5% reduction in cost for orders over 20 ARV's. Following discussion and upon motion by Abbo, supported by Reaume; it was

R-06-02-21 Resolved to concur with the recommendation of the Director of Operations to approve the purchase of 24 Vent-O-Mat Air Valves from International Valve Marketing, Inc., for a cost of \$77,634.00.

Ayes: Bennett, Abbo, Reaume

Nays: None

Absent: Yack

The next order of business was Truck Purchase: The Capital Improvement Plan (CIP) provides for the replacement of the 1995 Ford F150 pickup truck in 2006. The purchase will be made from Red Holman GMC through the Oakland County Cooperative Purchasing Program that Canton Township participates in. A 2006 GMC 4x4 pickup truck has been selected with a cost of \$18,799.00. Following discussion and upon motion by Reaume, supported by Abbo; it was

- R-06-02-22 Resolved to concur with the recommendation of the Director of Operations to approve the purchase of the 2006 GMC 4x4 pickup truck for \$18,799.00 to replace the 1995 Ford F150 pickup truck; and Further, that the Director of Operations makes an effort to sell the 1995 Ford F150 Pickup truck.

Ayes: Bennett, Abbo, Reaume

Nays: None

Absent: Yack

The next order of business was SSOM Work Plan Update: Since 1992, WTUA has been required to furnish an annual Sanitary Sewer Operations & Maintenance (SSOM) Program Work Plan to the MDEQ under the Abatement Order. The deadline for submission is February 1st of each year. The SSOM serves as a guidance document in performing maintenance on the WTUA system and provides general information on procedures should a sanitary sewer overflow (SSO) discharge ever occur in the system. The WTUA SSOM Work Plan was written consistent with the proposed EPA rules on SSO's. The SSOM Work Plan was submitted to the MDEQ by the deadline and a copy was given to the Technical Committee members for their review. Following discussion and upon motion by Abbo, supported by Reaume; it was

- R-06-02-23 Resolved to receive and file the annual SSOM Work Plan Update prepared by the Director of Operations..

Ayes: Bennett, Abbo, Reaume

Nays: None

Absent: Yack

The next order of business was Holiday List Update: In the past, WTUA has not closed in observance of Martin Luther King, Jr., (MLK) Day. WTUA has traditionally strived to keep its observed holidays in line with those of its member communities. As such, when all three (3) member communities closed for MLK Day in 2006, WTUA did likewise. The WTUA Holiday List showing the paid holidays has been updated, adding MLK Day, in anticipation that the three (3) member communities will continue to close in observance of this holiday. Following discussion and upon motion by Abbo, supported by Reaume; it was

- R-06-02-24 Resolved to concur with the recommendation of the Director of Operations to modify the WTUA Holiday List to add Martin Luther King, Jr., (MLK) Day.

Ayes: Bennett, Abbo, Reaume

Nays: None

Absent: Yack

The next order of business was YCUA Plant Expansion Update. Following discussion and upon motion by Abbo supported by Reaume; it was

R-06-02-25 Resolved to receive and file the report on the YCUA expansion project from the Director of Operations .

Ayes: Bennett, Abbo, Reaume

Nays: None

Absent: Yack

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments:

There being no further business to come before the Board, the regular meeting was adjourned at 3:47 p.m.

Respectfully submitted,

Terry G. Bennett
Alternate Chairperson