

Western Townships Utilities Authority
REGULAR MEETING
Monday, March 21, 2005
WTUA MIDDLE ROUGE CONFERENCE ROOM
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, March 21, 2005 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 3:10 p.m. by the Chairperson, Thomas J. Yack.

Present:

Thomas Yack
Richard Reaume
Richard Henningsen

Absent:

Mark Abbo

Also present were:

Aaron Sprague WTUA
Jack Polhill OMI

The first item of business was public comment, non-agenda items: There was none.

The next order of business was acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-05-03-33 Resolved to accept the agenda as amended, deleting Item #
VIII(d) Request For Bids; Lower Rouge Force Main Replacement.
Ayes: Yack, Reaume, Henningsen
Nays: None
Absent: Abbo

The next order of business was minutes of the regular meeting of February 28, 2005. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-05-03-34 Resolved to accept the minutes of the regular meeting of February
28, 2005 as presented.
Ayes: Yack, Reaume, Henningsen
Nays: None
Absent: Abbo

The next order of business was Treasurer's Report. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-05-03-35 Resolved to approve the schedule of disbursements for March
2005 of \$796,298.74 and pre-approved payroll for April of
\$33,791.73.

Ayes: Yack, Reaume, Henningsen
Nays: None
Absent: Abbo

The next order of business was Operations and Maintenance Report for the month of February 2005. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-05-03-36 Resolved to receive and file the Operations and Maintenance Report for the month of February 2005.

Ayes: Yack, Reaume, Henningsen
Nays: None
Absent: Abbo

The next order of business was Directors Report for the month of March 2005. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-05-03-37 Resolved to receive and file the Directors Report for the month of March 2005.

Ayes: Yack, Reaume, Henningsen
Nays: None
Absent: Abbo

The next order of business was Solid Waste Fund. In 1990, WTUA received a SWAP Grant, which required the Townships to contribute 25% of the budgeted grant expenditures. The reimbursements from the State were net of a 10% holdback, which was paid to WTUA once the final accounting for the grant was approved. Because of this holdback, the Townships actually funded 32% of the Grant budget in 1990 and 1991 to facilitate the payment of the expenses. All requirements for this Grant are now complete and the checking account has funds remaining of approximately \$21,125.00, which represents the initial overfunding by the Townships. Following discussion and upon motion by Reaume supported by Henningsen; it was

R-05-03-38 Resolved to concur with the recommendation of the Director of Operations that the remaining money in the Solid Waste checking account, which represents funds contributed by the Townships above the Grant requirements be distributed to the Townships in the same ratio as contributed, which was 1/3 each.

Ayes: Yack, Reaume, Henningsen
Nays: None
Absent: Abbo

The next order of business was MRPI Emergency Repairs. On Friday afternoon (March 11th) an SSO was discovered along the Hines Drive, between Wilcox Road and the railroad tracks. This stretch of pipe is one of our designated "hot spots", meaning that we clean and inspect it at a greater frequency than once every 5 years. The primary reason is the prevalence of roots. During the cleaning/root cleaning, debris (primarily paper products) was discovered in the river and there was a noticeable flow from the bank into the river. An SSO report was

issued to the MDEQ and samples were taken from the river upstream and downstream of the SSO. A press release was also issued to all newspapers. The repair was performed during the late night/early morning of Tuesday/Wednesday by Pipeline Service, Inc., with Downunder Municipal Services assisting. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-05-03-39 Resolved to concur with the recommendation of the Director of Operations to authorize payment for the emergency repair to the MRPI from the current budget upon receipt and review of the invoice.

Ayes: Yack, Reaume, Henningsen

Nays: None

Absent: Abbo

The next order of business was Sewer Use Ordinance; Local Limits Revisions. Under Federal law, YCUA is responsible for the monitoring and enforcement of its industrial pretreatment program for all industrial users in both the YCUA and WTUA service areas. Accordingly, the WTUA member communities and the City of Plymouth were required to enact Sewer Use Ordinances (SUOs) that are similar in all material provisions to the SUO of Ypsilanti Township. Further, the WTUA communities and the City of Plymouth are required to adopt any amendments to their SUO within a reasonable time of notification of such amendments to the Ypsilanti Township SUO. Ypsilanti has recently completed a periodic re-evaluation of the local limits contained in the SUO for compatible and toxic pollutants, as required by the MDEQ. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-05-03-40 Resolved to concur with the recommendation of the Director of Operations to approve the amendments to the Sewer Use Ordinance for formal adoption as soon as possible; and

Further, that the amendments to the Sewer Use Ordinance be presented to the member townships for formal adoption as soon as practicable.

Ayes: Yack, Reaume, Henningsen

Nays: None

Absent: Abbo

The next order of business was Request For Proposals; Interceptor Repairs – Project 5 (CIPP Lining Installation). The Maybury Sanitarium Interceptor (MSI) was constructed in 1939 by the Wayne County Department of Public Works. In the early 90's, WTUA took over responsibility for the interceptor by way of an agreement with Wayne County. In 1997, WTUA began a rigorous program of sewer cleaning and closed circuit television (CCTV) inspection of all of the WTUA interceptors, including the MSI. Over the past three (3) years we have undertaken lining projects to rehabilitate the sewer lines most critically in need of repairs. Phase 5 repairs address the MSI, which is particularly subject to root intrusion due to

the nature of the terrain it traverses, the age of the pipe and the number of pipe joints. This stretch of interceptor is likely the most difficult phase of CIPP lining due to several factors; location/access, number of service leads and absence of a parallel pipe into which by-pass pumping can be performed. We are asking that the proposals be submitted to WTUA by May 11th, with an expected recommendation to the Board at the March 23rd regular meeting. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-05-03-41 Resolved to concur with the recommendation of the Director of Operations to advertise for proposals for Phase 5 of the Interceptor repairs (CIPP lining installation) Program.

Ayes: Yack, Reaume, Henningsen

Nays: None

Absent: Abbo

The next order of business was Request For Bids; Downstream Control. By way of an agreement from 1963, Plymouth Township is obligated to deliver certain flows, originating in the south end of the city of Plymouth, into the Wayne County RVIS. The reason for this is that two large trunk sewers carry flow from the west end of Plymouth Township into the City of Plymouth, where city flows co-mingle with the township flows and then travel southerly back into the township and eventually to Joy Road at Haggerty Road. Presently, WTUA lifts the city flows up and puts those flows into the Wayne County Middle Rouge Valley Interceptor along Joy Road. Since the Middle Rouge Life Station has not realized the fully developed flows from Northville Township and Plymouth Township yet, there have been no major issues with passing on the City of Plymouth's flows. WTUA also meters the City of Plymouth flows each month in order to compute the Plymouth Township flows each month.

In 1997, the Board adopted a Business Plan that included a task involving this issue. In April 2003, the Board authorized Ayres, Lewis, Norris & May, Inc (ALNM) to proceed with the conceptual design of a control structure to by-pass the City of Plymouth flows at the Middle Rouge Lift Station. The conceptual design was finalized in January Of 2004. In March 2004, the Board authorized ALNM to proceed with the detailed design and preparation of bid documents, such that the project could be bid and constructed in 2005. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-05-03-42 Resolved to concur with the recommendation of the Director of Operations to amend the budget for services of Ayres, Lewis, Norris & May, Inc., of Ann Arbor, Michigan for the purposes of designing facilities for by-passing the City of Plymouth flows from the WTUA system, up to a cost not to exceed \$78,803; and

Further, that the Capital Improvement Plan be modified to reflect an increase in the 2005 line item for design to \$33,803 and a decrease in the 2005 line item for construction to \$354,322; and

Finally, that the Authority request bids for the construction of the Downstream Control Project.

Ayes: Yack, Reaume, Henningsen
Nays: None
Absent: Abbo

The next order of business was Monthly Billing Change. Previously, the YCUA billing was billed to the townships after WTUA paid the billing, resulting in the use of restricted funds for working capital. To resolve this, it was recommended by the Director that the townships be billed for the YCUA invoice before it is paid by WTUA. This is the same method used for the Wayne County billing. Following discussion and upon motion by Henningsen supported by Reaume; it was

- R-05-03-43 Resolved to concur with the recommendation of the Director of Operations to bill the YCUA sewage treatment charges a month earlier than what has normally been done so that the funds will be received from the Townships when payment is due.

Ayes: Yack, Reaume, Henningsen
Nays: None
Absent: Abbo

The next order of business was YCUA Plant Expansion Update. Following discussion and upon motion by Henningsen supported by Reaume, it was

- R-05-03-44 Resolved to receive and file the update report on the YCUA expansion project from the Director.

Ayes: Yack, Reaume, Henningsen
Nays: None
Absent: Abbo

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments: There was none.

There being no further business to come before the Board, the regular meeting was adjourned at 4:03 p.m.

Respectfully submitted,

Thomas J. Yack
Chairperson