

**Western Townships Utilities Authority**  
**REGULAR MEETING**  
Monday, March 22, 2004  
WTUA MIDDLE ROUGE CONFERENCE ROOM  
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, March 22, 2004 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 3:00 p.m. by the Chairperson, Thomas J. Yack.

Present:

Thomas J. Yack  
Steven D. Mann

Absent:

Mark Abbo

Also present were:

Robert Biga	WTUA
Aaron Sprague	WTUA
Jack Polhill	OMI
Sue Hillebrand	Northville Township Clerk

The first item of business was public comment, non-agenda items: There was none.

The next order of business was acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-04-03-33      Resolved to accept the agenda as presented.

Ayes: Yack, Mann  
Nays: None  
Absent: Abbo

The next order of business was minutes of the regular meeting of February 23, 2004. Following discussion and upon motion by Mann supported by Yack; it was

R-04-03-34      Resolved to accept the minutes of the regular meeting of February 23, 2004 as presented.

Ayes: Yack, Mann  
Nays: None  
Absent: Abbo

The next order of business was Treasurer's Report. Following discussion and upon motion by Mann supported by Yack, it was

R-04-03-35      Resolved to approve the schedule of disbursements for March 2004 of \$862,078.69 and pre-approved payroll for April of \$42,071.24.

Ayes: Yack, Mann

Nays: None

Absent: Abbo

The next order of business was Operations and Maintenance Monthly Report. Following discussion and upon motion by Yack supported by Mann; it was

R-04-03-36 Resolved that the Operations and Maintenance Report for the month of February 2004 be received and filed.

Ayes: Yack, Mann

Nays: None

Absent: Abbo

The next order of business was Directors Report for the month of March 2004. Following discussion and upon motion by Yack supported by Mann; it was

R-04-03-37 Resolved to receive and file the Directors report for the month of March 2004.

Ayes: Yack, Mann

Nays: None

Absent: Abbo

The next order of business was All Terrain Vehicle/Trailer Purchase. Following discussion and upon motion by Mann supported by Yack; it was

R-04-03-38 Resolved to concur with the recommendation of the Director of Operations to purchase a Kawasaki Mule 520 All Terrain Vehicle and Trailer from Nicholson Enterprises, Inc., of Ann Arbor, Michigan in an amount not to exceed \$7,123.00.

Ayes: Yack, Mann

Nays: None

Absent: Abbo

The next order of business was Downstream Control Structure Design; Engineering Services Contract. Following discussion and upon motion by Yack supported by Mann; it was

R-04-03-39 Resolved to concur with the recommendation of the Director of Operations to engage the services of Ayres, Lewis, Norris & May, Inc., of Ann Arbor, Michigan for the purposes of designing facilities for by-passing the City of Plymouth flows from the WTUA system, at a cost not to exceed \$45,000; and

Further, that the capital project be assigned a separate project number by Ayres, Lewis, Norris & May, Inc., and

Finally, that the Capital Improvement Plan be modified to reflect an increase in the construction line item budget from \$150,000 to

\$388,125; and that the allocation of budgeted monies be changed from 100% Plymouth Township to 38.66% Canton Township, 44.88% Plymouth Township and 16.46% Northville Township.

Ayes: Yack, Mann

Nays: None

Absent: Abbo

The next order of business was Vision Plan Approval. Following discussion and upon motion by Mann supported by Yack; it was

R-04-03-40 Resolved to approve the Vision Plan for Western Townships Utilities Authority; and

Further, that Robert Biga, Director of Operations, be appointed as Plan Administrator and sign the Plan on behalf of Western Townships Utilities Authority.

Ayes: Yack, Mann

Nays: None

Absent: Abbo

The next order of business was Cafeteria Plan and Medical Expense Reimbursement Plan Approval. Following discussion and upon motion by Mann supported by Yack; it was

R-04-03-41 Resolved to approve the Cafeteria Plan and Medical Expense Reimbursement Plan for Western Townships Utilities Authority; and

Further, that Robert Biga, Director of Operations, be appointed as Plan Administrator and sign the Plan on behalf of Western Townships Utilities Authority.

Ayes: Yack, Mann

Nays: None

Absent: Abbo

The next order of business was 457 Eligible Plan (Restated). Following discussion and upon motion by Mann supported by Yack; it was

R-04-03-42 Resolved to accept the Western Townships Utilities Authority 457 Eligible Plan as of January 1, 2004; and

Further, to authorize the Director of Operations and Chairperson to sign the restated plan as Trustee and Administrator, respectively.

Ayes: Yack, Mann

Nays: None

Absent: Abbo

The next order of business was 401(a) Pension Plan; Third Amendment. Following discussion and upon motion by Mann supported by Yack; it was

R-04-03-43 Resolved to accept the third amendment to the Western Townships Utilities Authority Pension Plan and Trust as restated on February 28, 2002; and

Further, to authorize the Director of Operations and Chairperson to sign the amendment as Trustee and Administrator, respectively.

Ayes: Yack, Mann

Nays: None

Absent: Abbo

The next order of business was YCUA Plant Expansion Update. Following discussion and upon motion by Mann supported by Yack; it was

R-04-03-44 Resolved to receive and file the update report on the YCUA plant expansion project from the Director of Operations.

Ayes: Yack, Mann

Nays: None

Absent: Abbo

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments: There was none.

There being no further business to come before the Board, the special meeting was adjourned at 3:32 p.m.

Respectfully submitted,

Thomas J. Yack,  
Chair