

Western Townships Utilities Authority
REGULAR MEETING
MONDAY, MARCH 24, 2003
WTUA MIDDLE ROUGE CONFERENCE ROOM
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, March 24, 2003 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 3:00 p.m. by Canton Township Alternate, Terry G. Bennett.

Present:

Terry G. Bennett, Canton Township Alternate
Steve D. Mann
Mark J. Abbo

Absent:

Thomas J. Yack

Also present were:

Tim Faas	WTUA
Aaron Sprague	WTUA
Jack Polhill	OMI

The first item of business was public comment, non-agenda items: There was none.

The next order of business was acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-03-03-63 Resolved to accept the agenda as amended, adding Item #VIII (c) – 401 (a) Pension Plan & Trust; Amendment No. 1 and Item # IX (e) – Lower Rouge Pump Station Bar Screen Replacement.

Ayes: Bennett, Mann, Abbo

Nays: None

Absent: Yack

The next order of business was minutes of the study session of February 18, 2003: Following discussion and upon hearing no objections; it was

R-03-03-64 Resolved to accept the minutes of the study session of February 18, 2003 as presented.

Ayes: Bennett, Mann, Abbo

Nays: None

Absent: Yack

The next order of business was minutes of the regular meeting of February 24, 2003: Following discussion and upon hearing no objections; it was

R-03-03-65 Resolved to accept the minutes of the regular meeting of February 24, 2003 as presented.

Ayes: Bennett, Mann, Abbo

Nays: None

Absent: Yack

The next order of business was Treasurer's Report: Following discussion and upon motion by Mann, supported by Abbo; it was

R-03-03-66 Resolved to approve the schedule of operating expenses totaling \$506,463.59.

Ayes: Bennett, Mann, Abbo

Nays: None

Absent: Yack

The next order of business was Operations and Maintenance Report for the month of February 2003: Following discussion and upon motion by Abbo, supported by Mann; it was

R-03-03-67 Resolved to receive and file the Operations and Maintenance Report for the month of February 2003.

Ayes: Bennett, Mann, Abbo

Nays: None

Absent: Yack

The next order of business was Director's Report: Following discussion and upon motion by Abbo, supported by Mann; it was

R-03-03-68 Resolved to receive and file the Director's Report for the month of March 2003; and

Further, that a study session be scheduled with the Public Services Directors to discuss policy on repairs to private sanitary sewer connections in the member townships.

Ayes: Bennett, Mann, Abbo

Nays: None

Absent: Yack

The next order of business was Pump #3 Emergency Repairs; Lower Rouge Pump Station: Following discussion and upon motion by Abbo, supported by Mann; it was

R-03-03-69 Resolved to concur with the recommendation of the Director of Operations to approve the purchase order to Kennedy Industries of Milford, Michigan for emergency repairs to Pump #3 in an amount not to exceed \$19,831.00; and

Further, to authorize the Treasurer to sign the purchase order.

Ayes: Bennett, Mann, Abbo

Nays: None

Absent: Yack

The next order of business was National City Bank Trust Agreement: Following discussion and upon motion by Abbo, supported by Mann; it was

R-03-03-70 Resolved to concur with the recommendation of the Director of Operations to approve the Trust Agreement for WTUA's municipal checking sweep account; and

Further, to authorize the Director of Operations to sign the agreement on behalf of the Authority, following review and approval of any further minor changes by the WTUA attorney.

Ayes: Bennett, Mann, Abbo

Nays: None

Absent: Yack

The next order of business was 401 (a) Pension Plan & Trust; Amendment No. 1: Following discussion and upon motion by Abbo, supported by Mann; it was

R-03-03-71 Resolved to concur with the recommendation of the Director of Operations to approve the first amendment to the WTUA 401 (a) Pension Plan & Trust document (as restated on February 28, 2002) as presented; and

Further, to authorize the Director of Operations to sign the amendment as Trustee and authorize the Vice Chairperson/Secretary to sign the amendment as the Employer/Administrator on behalf of the Authority.

Ayes: Bennett, Mann, Abbo

Nays: None

Absent: Yack

The next order of business was T1 Communications; Proposal Evaluation: Following discussion and upon motion by Abbo, supported by Mann; it was

R-03-03-72 Resolved to concur with the recommendation of the Director of Operations to reject all proposals received for the T1 communications line.

Ayes: Bennett, Mann, Abbo

Nays: None

Absent: Yack

The next order of business was GIS Orthomapping; Award of Contract: Following discussion and upon motion by Abbo, supported by Mann; it was

- R-03-03-73 Resolved to concur with the recommendation of the Director of Operations to award a contract for aerial photography and digital orthophotography to Aerocon Photogrammetric Services, Inc., of Willoughby, Ohio at a cost not to exceed \$43,025.00; and
- Further, that the Director of Operations and WTUA Attorney execute the necessary agreement as soon as possible; and.
- Also, that the respective cost sharing for the capital project be established as 50% Canton Township, 25% Plymouth Township and 25% Northville Township.

Ayes: Bennett, Mann, Abbo

Nays: None

Absent: Yack

The next order of business was MRPI Repairs – Phase 3 Engineering Proposals; Award of Contract: Following discussion and upon motion by Abbo, supported by Mann; it was

- R-03-03-74 Resolved to concur with the recommendation of the Director of Operations to award a contract for the engineering services for the Middle Rouge Parkway Interceptor Repairs – Phase 3 to Hubbell, Roth and Clark of Bloomfield Hills, Michigan in an amount not to exceed \$27,636.00; and
- Further, that the capital budget for the project be amended according to the table shown under budget implications; and
- Finally, that the Director of Operations and WTUA Attorney execute an agreement as soon as possible in order that the work may proceed.

Ayes: Bennett, Mann, Abbo

Nays: None

Absent: Yack

The next order of business was YCUA Plant Expansion Update: Following discussion and upon motion by Abbo, supported by Mann; it was

- R-03-03-75 Resolved to receive and file the update report on the YCUA plant expansion project from the Director of Operations.

Ayes: Bennett, Mann, Abbo

Nays: None

Absent: Yack

The next order of business was Lower Rouge Pump Station – Bar Screen Replacement: Following discussion and upon motion by Abbo, supported by Mann; it was

R-03-03-76

Resolved to concur with the recommendation of the Director of Operations to accept the March 18th proposal from Kennedy Industries for the Dupron flex-rake at a cost not to exceed \$66,500; and

Further, that the Treasurer sign the proposal and purchase order on behalf of the Authority.

Ayes: Bennett, Mann, Abbo

Nays: None

Absent: Yack

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments: There was none.

There being no further business to come before the Board, the regular meeting was adjourned at 3:50 p.m.

Respectfully submitted,

Terry G. Bennett,
Canton Township Alternate