

Western Townships Utilities Authority
REGULAR MEETING
Monday, April 25, 2005
WTUA MIDDLE ROUGE CONFERENCE ROOM
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, April 25, 2005 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 3:05 p.m. by the Chairperson, Thomas J. Yack.

Present:

Thomas Yack
Richard Henningsen
Richard Reaume arrived at 3:10 p.m.

Absent:

Mark Abbo

Also present were:

Aaron Sprague WTUA
Jack Polhill OMI

The first item of business was public comment, non-agenda items: There was none.

The next order of business was acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-05-04-45 Resolved to accept the agenda as presented.
Ayes: Yack, Henningsen
Nays: None
Absent: Abbo, Reaume

The next order of business was minutes of the regular meeting of March 21, 2005. Following discussion and upon motion by Yack supported by Henningsen; it was

R-05-04-46 Resolved to accept the minutes of the regular meeting of March 21, 2005 as presented.
Ayes: Yack, Henningsen
Nays: None
Absent: Abbo, Reaume

The next order of business was Treasurer's Report. Following discussion and upon motion by Yack supported by Henningsen; it was

R-05-04-47 Resolved to approve the schedule of disbursements for April 2005 of \$823,882.14 and pre-approved payroll for May of \$22,527.82.
Ayes: Yack, Henningsen
Nays: None
Absent: Abbo, Reaume

The next order of business was Operations and Maintenance Report for the month of March 2005. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-05-04-48 Resolved to receive and file the Operations and Maintenance Report for the month of March 2005.

Ayes: Yack, Reaume, Henningsen

Nays: None

Absent: Abbo

The next order of business was Directors Report for the month of April 2005. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-05-04-49 Resolved to receive and file the Directors Report for the month of April 2005.

Ayes: Yack, Reaume, Henningsen

Nays: None

Absent: Abbo

The next order of business was Rescinding of Resolution #R-04-10-118; Employee Dental Coverage Change. Currently all employees are covered by General Electric Dental Insurance, except Jim Grau, who is covered under a dental reimbursement program. Back in October 1994, Robert Biga presented and the Board approved, a proposal to switch to Blue Cross Dental Coverage, which provided WTUA employees with a better dental coverage than the current coverage. The coverage was available to WTUA provided there were 5 eligible employees. With Robert Biga's resignation; however, WTUA was no longer eligible for the dental coverage as the qualification of having 5 full time employee's was no longer met; therefore, the dental coverage has remained unchanged. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-05-04-50 Resolved to concur with the recommendation of the Director of Operations to rescind Resolution #R-04-10-118 for the change to Blue Cross Plan 3 Dental Insurance Coverage due to WTUA not qualifying for the dental coverage and that the dental insurance remained unchanged.

Ayes: Yack, Reaume, Henningsen

Nays: None

Absent: Abbo

The next order of business was Award of Contract; Downstream Controls. At the March 21st Board meeting, approval was obtained for Ayres, Lewis, Norris & May to prepare the necessary bid documents and to solicit bids for this project. Bids were due by April 21st and of the eleven (11) plan-holders, three (3) bids were received. The low bid was received from Reliance Building Company of Novi, Michigan. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-05-04-51 Resolved to concur with the recommendation of the Director of Operations to enter into an agreement with Reliance Building Company of Novi, Michigan for the Downstream Control Modifications at a cost not to exceed \$372,500; and

Further, that the Capital improvement Program be modified to reflect an increase in the 2005 line item for construction to \$372,500; and

Finally, that Ayres, Lewis, Norris & May, Inc., prepare the contracts and obtain the required bonds and insurance from Reliance Building Company.

Ayes: Yack, Reaume, Henningsen

Nays: None

Absent: Abbo

The next order of business was Instrumentation and Controls Upgrade; Construction Engineering: At the November 2004 Board meeting, authorization was given to negotiate and execute an agreement with Aggressive Systems, Inc. (ASI) for the instrumentation and controls (I&C) upgrades for the Middle and Lower Rouge facilities. That agreement was entered into on April 5, 2005 and the preliminary work is underway. In order to ensure that the installation meets the Authority's needs and expectations, Aggressive will be submitting the final design and shop drawings for our review. In addition, minor inspections will be required to ensure proper installation of the wiring and hardware and the programming/screen development will need to be reviewed. Ayres, Lewis, Norris & May, Inc., has provided a not to exceed estimate of \$12,000 to perform these services. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-05-04-52 Resolved to concur with the recommendation of the Director of Operations to engage the services of Ayres, Lewis, Norris & May, Inc., of Ann Arbor, Michigan for the purpose of construction engineering services for the upgrades of the instrumentation and Controls Systems at the Middle Rouge facilities for a not to exceed cost of \$12,000.

Ayes: Yack, Reaume, Henningsen

Nays: None

Absent: Abbo

The next order of business was YCUA Plant Expansion Update. Following discussion and upon motion by Henningsen supported by Reaume, it was

R-05-04-53 Resolved to receive and file the update report on the YCUA expansion project from the Director.

Ayes: Yack, Reaume, Henningsen

Nays: None

Absent: Abbo

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments: There was none.

There being no further business to come before the Board, the regular meeting was adjourned at 3:34 p.m.

Respectfully submitted,

Thomas J. Yack
Chairperson