

Western Townships Utilities Authority
REGULAR MEETING
MONDAY, APRIL 28, 2003
WTUA MIDDLE ROUGE CONFERENCE ROOM
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, April 28, 2003 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 3:02 p.m. by Chairperson, Thomas J. Yack.

Present:

Thomas J. Yack
Steve D. Mann
Mark J. Abbo

Absent:

Also present were:

Tim Faas WTUA
Frank Morris OMI

The first item of business was public comment, non-agenda items: There was none.

The next order of business was acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-03-04-77 Resolved to accept the agenda as presented.

Ayes: Yack, Mann, Abbo
Nays: None
Absent: None

The next order of business was minutes of the regular meeting of March 24, 2003: Following discussion and upon hearing no objections; it was

R-03-04-78 Resolved to accept the minutes of the regular meeting of
March 24, 2003 as presented.

Ayes: Yack, Mann, Abbo
Nays: None
Absent: None

The next order of business was minutes of the study session of April 14, 2003: Following discussion and upon hearing no objections; it was

R-03-04-79 Resolved to accept the minutes of the study session of
April 14, 2003 as presented.

Ayes: Yack, Mann, Abbo

Nays: None

Absent: None

The next order of business was Treasurer's Report: Following discussion and upon motion by Abbo, supported by Mann; it was

R-03-04-80 Resolved to approve the schedule of operating expenses totaling \$790,715.98.

Ayes: Yack, Mann, Abbo

Nays: None

Absent: None

The next order of business was Operations and Maintenance Report for the month of March 2003: Following discussion and upon motion by Abbo, supported by Mann; it was

R-03-04-81 Resolved to receive and file the Operations and Maintenance Report for the month of March 2003.

Ayes: Yack, Mann, Abbo

Nays: None

Absent: None

The next order of business was Director's Report: Following discussion and upon motion by Abbo, supported by Mann; it was

R-03-04-82 Resolved to receive and file the Director's Report for the month of April 2003.

Ayes: Yack, Mann, Abbo

Nays: None

Absent: None

The next order of business was Lower Rouge Storage Building; Change Order No. 2: Following discussion and upon motion by Abbo, supported by Mann; it was

R-03-04-83 Resolved to concur with the recommendation of the Director of Operations to approve Change Order No. 2 to the Contract with Reliance Building Company in an amount of \$4,252.50; and

Further, that the Director of Operations be authorized to sign the change order on behalf of the Authority.

Ayes: Yack, Mann, Abbo

Nays: None

Absent: None

The next order of business was 457 Deferred Compensation Plan; Second Amendment: Following discussion and upon motion by Abbo, supported by Mann; it was

- R-03-04-84 Resolved to concur with the recommendation of the Director of Operations to approve the second amendment to the WTUA 457 Deferred Compensation Plan as presented; and
- Further, to authorize the Director of Operations and Chairperson to sign the amendment as Trustee and Administrator, respectively.
- Ayes: Yack, Mann, Abbo
Nays: None
Absent: None

The next order of business was Lower Rouge Storage Building; Engineering Services – Capital Budget Amendment: Following discussion and upon motion by Abbo, supported by Mann; it was

- R-03-04-85 Resolved to concur with the recommendation of the Director of Operations to amend the capital budget for the Lower Rouge Storage Building Project by \$135,600 as presented.
- Ayes: Yack, Mann, Abbo
Nays: None
Absent: None

The next order of business was City of Plymouth Flow By-Pass Alternatives; Engineering Services Contract: Following discussion and upon motion by Mann, supported by Abbo; it was

- R-03-04-86 Resolved to concur with the recommendation of the Director of Operations to engage the services of Ayres, Lewis, Norris & May, Inc., of Ann Arbor, Michigan for the purpose of evaluating alternatives for by-passing the City of Plymouth flows from the WTUA system, at a cost not to exceed \$5,000; and
- Further, that the capital project be assigned a separate project number by ALNM and the costs be charged 100% to Plymouth Township; and
- Further, that the Chairperson sign the letter to ALNM authorizing the work.
- Ayes: Yack, Mann, Abbo
Nays: None
Absent: None

The next order of business was 401 (a) Pension Plan; Investment Changes: Following discussion and upon motion by Abbo, supported by Mann; it was

R-03-04-87 Resolved to receive and file the update on the 401(a) pension plan investment changes; and

Further, the board requested that WTUA contact Plante & Moran to inquire as to whether self-directed plans are an option for WTUA.

Ayes: Yack, Mann, Abbo

Nays: None

Absent: None

The next order of business was WTUA Investment Policy: Following discussion and upon motion by Abbo, supported by Mann; it was

R-03-04-88 Resolved to concur with the recommendation of the Director of Operations to approve the WTUA Investment Policy; and
Further, that the Board and Director of Operations sign the Policy.

Ayes: Yack, Mann, Abbo

Nays: None

Absent: None

The next order of business was Sewer Cleaning & CCTV Inspection – Contract 8; Request To Advertise For Proposals: Following discussion and upon motion by Abbo, supported by Mann; it was

R-03-04-89 Resolved to concur with the recommendation of the Director of Operations to advertise for proposals for Contract #8 of the Sewer Cleaning & CCTV Inspection program of the Authority.

Ayes: Yack, Mann, Abbo

Nays: None

Absent: None

The next order of business was Capital Improvement Program (Draft Format): Following discussion and upon motion by Abbo, supported by Mann; it was

R-03-04-90 Resolved to receive and file the draft capital improvement program document for comments by May 1, 2003.

Ayes: Yack, Mann, Abbo

Nays: None

Absent: None

The next order of business was YCUA Plant Expansion Update: Following discussion and upon motion by Abbo, supported by Mann; it was

R-03-04-91 Resolved to receive and file the update report on the YCUA plant expansion project from the Director of Operations, noting the following recently received information in regard to the air permit:

Public Notice Period starts May 5, 2003

Public Notice Period ends June 20, 2003

30-day period afterwards to issue permit (i.e. late July, 2003)

. Ayes: Yack, Mann, Abbo

Nays: None

Absent: None

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments: There was none.

There being no further business to come before the Board, the regular meeting was adjourned at 3:54p.m.

Respectfully submitted,

Thomas J. Yack,
Chairperson