

**Western Townships Utilities Authority**  
**REGULAR MEETING**  
MONDAY, MAY 19, 2003  
WTUA MIDDLE ROUGE CONFERENCE ROOM  
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, May 19, 2003 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 3:02 p.m. by Chairperson, Thomas J. Yack.

Present:

Thomas J. Yack  
Steve D. Mann  
Richard Henningsen (Northville Township Alternate)

Absent:

Mark Abbo

Also present were:

Tim Faas                    WTUA  
Cindy Cezat                WTUA  
Jack Polhill                OMI

The first item of business was public comment, non-agenda items: There was none.

The next order of business was acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-03-05-92                Resolved to accept the agenda as presented.

Ayes: Yack, Mann, Henningsen

Nays: None

Absent: Abbo

The next order of business was minutes of the regular meeting of April 28, 2003: Following discussion and upon hearing no objections; it was

R-03-05-93                Resolved to accept the minutes of the regular meeting of  
April 28, 2003 as presented.

Ayes: Yack, Mann, Henningsen

Nays: None

Absent: Abbo

The next order of business was Treasurer's Report: Following discussion and upon motion by Henningsen supported by Mann; it was

R-03-05-94                Resolved to approve the schedule of operating expenses totaling  
\$634,899.46.

Ayes: Yack, Mann, Henningsen

Nays: None

Absent: Abbo

The next order of business was Operations and Maintenance Report for the month of April 2003: Following discussion and upon motion by Henningsen, supported by Mann; it was

R-03-05-95 Resolved to receive and file the Operations and Maintenance Report for the month of April 2003.

Ayes: Yack, Mann, Henningsen

Nays: None

Absent: Abbo

The next order of business was Director's Report: Following discussion and upon motion by Henningsen, supported by Mann; it was

R-03-05-96 Resolved to receive and file the Director's Report for the month of May 2003.

Ayes: Yack, Mann, Henningsen

Nays: None

Absent: Abbo

The next order of business was Financial Statements for the Six Months Ended March 31, 2003: Following discussion and upon motion by Mann, supported by Henningsen; it was

R-03-05-97 Resolved to receive and file the Financial Statements for the Six Months Ended March 31, 2003.

Ayes: Yack, Mann, Henningsen

Nays: None

Absent: Abbo

The next order of business was Bill's Outdoor Care Contract; Amendment No. 2: Following discussion and upon motion by Henningsen, supported by Mann; it was

R-03-05-98 Resolved to concur with the recommendation of the Director of Operations to approve the Amendment No. 2 to the contract with Bill's Outdoor Care for plowing and salting of the additional paved services of Lower Rouge; and

Further, to authorize the Director of Operations to sign the Amendment on behalf of the Authority.

Ayes: Yack, Mann, Henningsen

Nays: None

Absent: Abbo

The next order of business was Interceptor Repairs – Phase 3; Request For Proposals:  
Following discussion and upon motion by Henningsen, supported by Mann; it was

R-03-05-99            Resolved to concur with the recommendation of the Director of Operations to advertise for proposals for Phase 3 of the Interceptor Repair Program.

Ayes: Yack, Mann, Henningsen

Nays: None

Absent: Abbo

The next order of business was Accountant Position; Hours of Work Change: Following discussion and upon motion by Henningsen, supported by Mann; it was

R-03-05-100           Resolved to concur with the recommendation of the Director of Operations to permit the Accountant to work a reduced number of hours per week, but not less than thirty (30) hours on average; and  
  
Further, that the salary and paid time-off be scaled to reflect the reduction in hours; and  
  
Further, that the Director of Operations amend the Personnel Policies to reflect these changes, to be consistent with other plan documents.

Ayes: Yack, Mann, Henningsen

Nays: None

Absent: Abbo

The next order of business was Lower Rouge Pump Station; Debris Grinder Purchase:  
Following discussion and upon motion by Henningsen, supported by Mann; it was

R-03-05-101           Resolved to concur with the Director of Operations to solicit written price proposals for the supply of the debris grinder equipment for Lower Rouge.

Ayes: Yack, Mann, Henningsen

Nays: None

Absent: Abbo

The next order of business was Lower Rouge Pump Station; Bar Screen Installation:  
Following discussion and upon motion by Henningsen, supported by Mann; it was

R-03-05-102           Resolved to concur with the recommendation of the Director of Operations to accept the proposal from Process Piping & Equipment of Milford, Michigan in an amount not to exceed \$14,920.00, which includes removal of the existing unit.

Ayes: Yack, Mann, Henningsen

Nays: None

Absent: Abbo

The next order of business was Nextel Digital Cellular Phone System Contract Renewal: Following discussion and upon motion by Henningsen, supported by Mann; it was

R-03-05-103 Resolved to concur with the recommendation of the Director of Operations to renew the Nextel Digital Cellular Phone System Contract for another year, switching to the Government Local Plan option as presented.

Ayes: Yack, Mann, Henningsen

Nays: None

Absent: Abbo

The next order of business was YCUA Plant Expansion Update: Following discussion and upon motion by Henningsen, supported by Mann; it was

R-03-05-104 Resolved to receive and file the update report on the YCUA plant expansion project from the Director of Operations.

Ayes: Yack, Mann, Henningsen

Nays: None

Absent: Abbo

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments: There was none.

There being no further business to come before the Board, the regular meeting was adjourned at 3:47p.m.

Respectfully submitted,

Thomas J. Yack,  
Chairperson