

**Western Townships Utilities Authority**  
**REGULAR MEETING**  
Monday, May 19, 2008  
WTUA MIDDLE ROUGE CONFERENCE ROOM  
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, May 19, 2008 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 3:00 p.m. by Alternate Chairperson, Terry G. Bennett.

Present:

Terry G. Bennett  
Richard Reaume  
Richard Henningsen

Absent:

Thomas J. Yack  
Mark Abbo

Also present were:

Aaron Sprague	WTUA
Cindy Cezat	WTUA
Jack Polhill	CH2MHILL OMI

The first order of business was acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-08-05-45      Resolved to accept the agenda as amended, adding Item #VIII (c) Middle Rouge EFSP Replacement Phase III; Engineering Design Budget.

Ayes: Bennett, Reaume, Henningsen

Nays: None

Absent: Yack, Abbo

The next order of business was minutes of the regular meeting of April 28, 2008. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-08-05-46      Resolved to accept the minutes of the regular meeting of April 28, 2008 as presented.

Ayes: Bennett, Reaume, Henningsen

Nays: None

Absent: Yack, Abbo

The next order of business was Treasurer's Report. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-08-05-47      Resolved to approve the schedule of disbursements for May 2008 of \$821,670.13 and pre-approved payroll for June of \$17,662.38.

Ayes: Bennett, Reaume, Henningsen

Nays: None

Absent: Yack, Abbo

The next order of business was Operations and Maintenance Report for the month of April 2008. Following discussion and upon motion by Henningsen supported by Reaume ; it was

R-08-05-48 Resolved to receive and file the Operations and Maintenance Report for the month of April 2008.

Ayes: Bennett, Reaume, Henningsen

Nays: None

Absent: Yack, Abbo

The next order of business was Directors Report for the month of May 2008. Following discussion and upon motion by Henningsen supported by Reaume ; it was

R-08-05-49 Resolved to receive and file the Directors Report for the month of May 2008.

Ayes: Bennett, Reaume, Henningsen

Nays: None

Absent: Yack, Abbo

The next order of business was Financial Statements for the Six Months Ended March 31, 2008: Following discussion and upon motion by Henningsen, supported by Reaume ; it was

R-08-05-50 Resolved to receive and file the financial statements for the six months ended March 31,2008.

Ayes: Bennett, Reaume, Henningsen

Nays: None

Absent: Yack, Abbo

The next order of business was Request To Advertise For Bids; Janitorial Services: On September 1, 2008 our contract with Coverall Cleaning Concepts for janitorial services will expire. Coverall has been the contractor for these services since September 2005. We feel that the level of service provided by Coverall could be improved on. As the janitorial services from the last two cleaning companies were not up to par I was going to recommend going out for bids for janitorial services, but instead, following discussions with OMI, decided to amend the contract with OMI to incorporate janitorial services. Following discussion and upon motion by Henningsen, supported by Reaume; it was

R-08-05-51 Resolved to concur with the recommendation of the Director of Operations to amend the contract with OMI to include janitorial

services for the Middle Rouge and Lower Rouge facilities for a monthly fee not to exceed \$550.00 per month.

Ayes: Bennett, Reaume, Henningsen

Nays: None

Absent: Yack, Abbo

The next order of business was Purchase of 5 ARV's: In the 2008 Capital Improvement Plan, we have allocated \$250,000 for the purchase and installation of 29 replacement Air Release Valves (ARV's) on the 36" force main that delivers flow to YCUA. ARV's help to ensure proper operation of the force main by allowing air to exit, as well as relieving vacuum conditions in the force main. The 36" force main was put into service in early 2007. In April/May of 2002, WTUA purchased and installed five (5) Vent-O-Mat ARV's (and purchased 1 unit as a spare) as a pilot test to determine if they would be less prone to the plugging that leads to the SSO's. During the pilot test, there were no SSO's from these five (5) ARV's. In the same time period, we had 25 SSO's from the other 24 ARV's. The primary advantage of the Vent-O-Mat unit is that it typically plugs closed, rather than open, reducing SSO's.

WTUA has received a quote for the purchase/delivery of five (5) Vent-O-Mat ARV's to replace the original ARV's (for the 36" force main) for \$8,770.00 each. The ARV's will be installed by OMI staff when they go out for their normal preventative maintenance rounds for the ARV's. Because these ARV's are differently sized (larger) and because the operating conditions are now different, I am proposing a similar pilot test project for the 36" force main. Following discussion and upon motion by Henningsen, supported by Reaume; it was

R-08-05-52 Resolved to concur with the recommendation of the Director of Operations to approve purchase of five (5) Vent-O-Mat Air Release Valves from International Valve Marketing, Inc., for a cost of \$8,770.00 per ARV, for a total cost of \$43,950.00, which includes shipping.

Ayes: Bennett, Reaume, Henningsen

Nays: None

Absent: Yack, Abbo

The next order of business was Middle Rouge EFSP Replacement Phase III; Engineering Design Budget: Phases I and II of the Enclosed Flight Screw Pump (EFSP) Replacement Project (completed in spring of 2007) replaced four (4) of the six (6) EFSP's. Phase III entails replacement of the final two (2) screw pumps, as well as some modifications to the odor control ductwork for the existing facility. Phase III of the project was planned and budgeted to begin in January of this year. However, due to the issues we experienced with the new pumps, we delayed initiation of this project. Stantec has provided a scope for the design of Phase III that includes evaluation of alternatives to replacement of the pumps with the pumps utilized for Phases I and II. This scope of work is greater than originally anticipated and is therefore higher than budgeted for in the CIP. Following discussion and upon motion by Henningsen, supported by Reaume; it was

R-08-05-53 Resolved to concur with the recommendation of the Director of Operations to establish a budget for Engineering Design (Tasks 1-3) for Stantec Consulting of Michigan for Phase III of the EFSP Replacement Project in an amount not to exceed \$76,508.00; and  
Further, that the design process be initiated and construction bids be solicited upon completion of the design documents.

Ayes: Bennett, Reaume, Henningsen

Nays: None

Absent: Yack, Abbo

The next order of business was YCUA Plant Expansion Update. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-08-05-54 Resolved to receive and file the report on the YCUA expansion project from the Director of Operations.

Ayes: Bennett, Reaume, Henningsen

Nays: None

Absent: Yack, Abbo

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments: There were none.

There being no further business to come before the Board, the regular meeting was adjourned at 3:34 p.m.

Respectfully submitted,

Terry G. Bennett,  
Alternate Chairperson