

**Western Townships Utilities Authority**  
**REGULAR MEETING**  
Monday, May 22, 2006  
WTUA MIDDLE ROUGE CONFERENCE ROOM  
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, May 22, 2006 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 3:06 p.m. by Alternate Chairperson, Terry G. Bennett.

Present:

Terry Bennett  
Richard Reaume  
Richard Henningsen

Absent:

Thomas J. Yack  
Mark J. Abbo

Also present were:

Aaron Sprague        WTUA  
Cindy Cezat         WTUA  
Jack Polhill         OMI  
Grega St. John      OMI

The first item of business was public comment, non-agenda items: There was none.

The next order of business was acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-06-05-46        Resolved to accept the agenda as presented.

Ayes: Reaume, Henningsen, Bennett  
Nays: None  
Absent: Abbo, Yack

The next order of business was minutes of the regular meeting of April 24, 2006. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-06-05-47        Resolved to accept the minutes of the regular meeting of April 24, 2006 as presented.

Ayes: Reaume, Henningsen, Bennett  
Nays: None  
Absent: Abbo, Yack

The next order of business was Treasurer's Report. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-06-05-48        Resolved to approve the schedule of disbursements for May 2006 of \$782,697.44 and pre-approved payroll for June of \$18,448.96.

Ayes: Reaume, Henningsen, Bennett

Nays: None

Absent: Abbo, Yack

The next order of business was Operations and Maintenance Report for the month of April 2006. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-06-05-49 Resolved to receive and file the Operations and Maintenance Report for the month of April 2006.

Ayes: Reaume, Henningsen, Bennett

Nays: None

Absent: Abbo, Yack

The next order of business was Directors Report for the month of May 2006. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-06-05-50 Resolved to receive and file the Directors Report for the month of May 2006.

Ayes: Reaume, Henningsen, Bennett

Nays: None

Absent: Abbo, Yack

The next order of business was Financial Statements For The Six Months Ended March 31, 2006: Following discussion and upon motion by Henningsen supported by Reaume; it was

R-06-05-51 Resolved to receive and file the financial statements for the six months ended March 31, 2006.

Ayes: Reaume, Henningsen, Bennett

Nays: None

Absent: Abbo, Yack

The Next Order of business was OMI Out of Scope Services; Ladder Installation: The WTUA facilities has many deep structures that require entry by personnel at varied frequency. Most of these structures that require entry on a regular basis are equipped with safety ladders (caged ladders with landings as necessary) to provide staff with a safe entry/exit path. The drain valve pits at the Middle Rouge facility are exceptions to this; access to these vaults must be accomplished via an extension ladder manually placed in the vaults. Staff must enter these vaults on a monthly basis for preventive maintenance (and more frequently when there are operational issues). In order to improve safety for staff entering these vaults, we requested informal pricing for purchase and installation of two (2) safety cage ladders with landings. Three contractors opted not to quote a price (two indicated it would be cheaper to purchase the ladder directly and install it). Two prices were obtained from Weiss Construction and Alexander Welding of \$15,200 (without safety cages) and \$12,900, respectively. OMI also provided an out-of-scope cost of \$8,900 to do the same work (\$7,700 of which is for WTUA to purchase the ladders from National Ladder in Canton). Following discussion and upon motion by Henningsen, supported by Reaume; it was

R-06-05-52 Resolved to concur with the recommendation of the Director of Operations to purchase two (2) ladders with safety cages and landings for the drain valve vaults at the Middle Rouge facility from National Ladder (Canton, MI); and

Further, that OMI install these ladders for a total cost of the project not to exceed \$8,900 (including the purchase of the ladders).

Ayes: Reaume, Henningsen, Bennett

Nays: None

Absent: Abbo, Yack

The next order of business was Legal Review of the DWSD 80% Draft Model Contract: DWSD has been developing, with the input of interested communities, a draft Model Contract for water supply to wholesale customers. It is the intent of DWSD to use this model contract as a starting point in negotiations with its wholesale water customers in renewing the contracts for water supply with these communities. While the contract does not directly impact or relate to WTUA, as it deals with water supply as apposed to wastewater transportation/treatment, it does have implications for the three member communities. As such, legal review of the draft contract, by the three townships, would be prudent. The WTUA attorney participated on behalf of WTUA in a similar process that ended approximately one year ago. Because of his experience in the process, as well as the cost benefits of having a single legal review rather than independent legal reviews by the attorneys of the three townships, the Planning Committee (Directors) has asked that the WTUA attorney review this draft model contract. Following discussion and upon motion by Henningsen, supported by Reaume; it was

R-06-05-53 Resolved to concur with the recommendation of the Director of Operations to authorize the WTUA attorney to perform a legal review, on behalf of the three member communities, of the DWSD 80% Draft Model Contract for water supply.

Ayes: Reaume, Henningsen, Bennett

Nays: None

Absent: Abbo, Yack

The next order of business was Construction Specialist Employment Contract Renewal: An employment contract for the position of Construction Specialist was initially made between WTUA and Mr. Grau on January 6, 2003. As the previous contract is about to expire, and because the expansion project at YCUA is not yet complete (the biggest remaining time is start-up of the incinerator), WTUA has negotiated a new revised contract with Mr. Grau. It is not anticipated that the remaining construction at the YCUA project will require much of Mr. Grau's time. However, it is important to ensure his continued involvement to provide continuity as we attempt to get the incinerator online. In addition, Mr. Grau has, to date, participated as a member of the design team for the expansion project at Lower Rouge. Mr. Grau's experience with design in general, as well as the WTUA facilities themselves, have proven to be a valuable asset to the design team. Mr. Grau will designate on his time sheet

which hours were spent related to the YCUA expansion and the Lower Rouge expansion  
Following discussion and upon motion by Henningsen supported by Reaume; it was

R-06-05-54 Resolved to concur with the recommendation of the Director of  
Operations to approve an employment contract between the  
Authority and Mr. Jim Grau for the position of Construction  
Specialist; and

Further, that the Chairperson execute the Contract as soon as  
possible.

Ayes: Reaume, Henningsen, Bennett

Nays: None

Absent: Abbo, Yack

The next order of business was YCUA Plant Expansion Update. Following discussion and  
upon motion by Henningsen supported by Reaume; it was

R-06-05-55 Resolved to receive and file the report on the YCUA expansion project  
from the Director of Operations .

Ayes: Reaume, Henningsen, Bennett

Nays: None

Absent: Abbo, Yack

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments:

There being no further business to come before the Board, the regular meeting was adjourned  
at 4:17 p.m.

Respectfully submitted,

Terry G. Bennett,  
Alternate Chairperson