

**Western Townships Utilities Authority**  
**REGULAR MEETING**  
Monday, May 23, 2005  
WTUA MIDDLE ROUGE CONFERENCE ROOM  
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, May 23, 2005 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 3:10 p.m. by the Alternate Vice-Chairperson, Richard Henningsen

Present:

Alternate Richard Henningsen (Northville Township)  
Richard Reaume

Absent:

Thomas Yack  
Mark Abbo

Also present were:

Aaron Sprague        WTUA  
Cindy Cezat         WTUA  
Jack Polhill         OMI

The first item of business was public comment, non-agenda items: There was none.

The next order of business was acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-05-05-54        Resolved to accept the agenda as amended, adding Item #VIII(b)  
Flow Meter Purchase.

Ayes: Henningsen, Reaume  
Nays: None  
Absent: Abbo, Yack

The next order of business was minutes of the regular meeting of April 25, 2005. Following discussion and upon motion by Reaume supported by Henningsen; it was

R-05-05-55        Resolved to accept the minutes of the regular meeting of April 25,  
2005 as presented.

Ayes: Henningsen, Reaume  
Nays: None  
Absent: Abbo, Yack

The next order of business was Treasurer's Report. Following discussion and upon motion by Reaume supported by Henningsen; it was

R-05-05-56        Resolved to approve the schedule of disbursements for May 2005  
of \$822,166.47 and pre-approved payroll for June of \$22,527.82.

Ayes: Henningsen, Reaume  
Nays: None  
Absent: Abbo, Yack

The next order of business was Operations and Maintenance Report for the month of April 2005. Following discussion and upon motion by Reaume supported by Henningsen; it was

R-05-05-57 Resolved to receive and file the Operations and Maintenance Report for the month of April 2005.

Ayes: Henningsen, Reaume

Nays: None

Absent: Abbo, Yack

The next order of business was Directors Report for the month of May 2005. Following discussion and upon motion by Reaume supported by Henningsen; it was

R-05-05-58 Resolved to receive and file the Directors Report for the month of May 2005.

Ayes: Henningsen, Reaume

Nays: None

Absent: Abbo, Yack

The next order of business was Financial Statements For the Six Months Ended March 31, 2005: Following discussion and upon motion by Reaume supported by Henningsen; it was

R-05-05-59 Resolved to file and receive the financial statements for the six months ended March 31, 2005.

Ayes: Henningsen, Reaume

Nays: None

Absent: Abbo, Yack

The next order of business was Request To Advertise For Bids For Janitorial Services: Populist has been the contractor since June 1999 and the contract expires on June 1<sup>st</sup>; therefore, would like to advertise for bids for a new janitorial service. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-05-05-60 Resolved to concur with the recommendation of the Director of Operations to acquire informal bids rather than formal bids for janitorial services; and

Further, that the Director of Operations be authorized to extend the current contract for janitorial services with Populist Contractors until a new agreement can be reached.

Ayes: Reaume, Henningsen

Nays: None

Absent: Abbo, Yack

The next order of business was Flow Meter Purchase: In the current Capital Improvement Plan, funds have been budgeted for the replacement of FE-12. In January, WTUA's temporary meter that was in FE-12 stopped working and was replaced with one of Martin Controls temporary meters. Following discussion and upon motion by Reaume supported by Henningsen, it was

R-05-05-61 Resolved to concur with the Director of Operations to accept the quotation from Martin Controls Services in the amount of \$4,035.00; and

Further, that the Chairman sign the purchase order for the replacement of flow meter FE-12.

Ayes: Henningsen, Reaume

Nays: None

Absent: Abbo, Yack

The next order of business was Downstream Control; Construction Engineering Services: At the April 25, 2005 Board meeting, award of the construction for the Downstream Control project was made to the Reliance Building Company of Novi, Michigan. The project involves demolition of existing walls and structures at the Middle Rouge facility and replacement with new structures and piping. In order to protect the existing facilities, supervision of the ongoing project will be critical. Following discussion and upon motion by Reaume supported by Henningsen, it was

R-05-05-62 Resolved to concur with the recommendation of the Director of Operations to engage the services of Ayres, Lewis, Norris & May, Inc., for construction engineering services for the Downstream Control Project for an amount not to exceed of \$26,521; and

Further, to modify the 2005 Capital Improvement Plan to reflect an increase of \$26,521 in the Construction line item for the Downstream Control Project for these services.

Ayes: Henningsen, Reaume

Nays: None

Absent: Abbo, Yack

The next order of business was YCUA Plant Expansion Update. Following discussion and upon motion by Reaume supported by Henningsen, it was

R-05-05-63 Resolved to receive and file the update report on the YCUA expansion project from the Director.

Ayes: Henningsen, Reaume

Nays: None

Absent: Abbo, Yack

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments: There was none.

There being no further business to come before the Board, the regular meeting was adjourned at 4:11 p.m.

Respectfully submitted,

Richard Henningsen  
Alternate Vice-Chair/Secretary