

Western Townships Utilities Authority
REGULAR MEETING
Monday, June 27, 2005
WTUA MIDDLE ROUGE CONFERENCE ROOM
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, June 27, 2005 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 3:09 p.m. by the Chairperson, Thomas J. Yack.

Present:

Thomas J. Yack
Richard Reaume
Alternate Richard Henningsen (Northville Township)

Absent:

Mark Abbo

Also present were:

Aaron Sprague WTUA
Jack Polhill OMI

The first item of business was public comment, non-agenda items: There was none.

The next order of business was acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-05-06-64 Resolved to accept the agenda as amended, adding Item #IX(b)
Award of Contract; Janitorial Services.

Ayes: Yack, Henningsen, Reaume
Nays: None
Absent: Abbo

The next order of business was minutes of the regular meeting of May 23, 2005. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-05-06-65 Resolved to accept the minutes of the regular meeting of May 23,
2005 as presented.

Ayes: Yack, Henningsen, Reaume
Nays: None
Absent: Abbo

The next order of business was Treasurer's Report. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-05-06-66 Resolved to approve the schedule of disbursements for June 2005
of \$1,343,737.71 and pre-approved payroll for July of \$22,527.82.

Ayes: Yack, Henningsen, Reaume
Nays: None
Absent: Abbo

The next order of business was Operations and Maintenance Report for the month of May 2005. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-05-06-67 Resolved to receive and file the Operations and Maintenance Report for the month of May 2005.

Ayes: Yack, Henningsen, Reaume

Nays: None

Absent: Abbo

The next order of business was Directors Report for the month of June 2005. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-05-06-68 Resolved to receive and file the Directors Report for the month of June 2005.

Ayes: Yack, Henningsen, Reaume

Nays: None

Absent: Abbo

The next order of business was Flow Meter Purchase: As part of our contract with Martin Controls Services (MCS), WTUA is required to maintain two (2) spare meters. Currently, WTUA has only one spare meter (previously Meter C, which was recently replaced). All of WTUA's previous spare meters re no longer working. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-05-06-69 Resolved to concur with the recommendation of the Director of Operations to approve the purchase of a spare meter from Martin Control Services and that the Chairman sign the purchase order in an amount of \$3,710.00.

Ayes: Yack, Henningsen, Reaume

Nays: None

Absent: Abbo

The next order of business was Transfer of Capacity; Hydraulic Analysis of the Regional Interceptor. WTUA has had discussions with the City of Novi regarding a potential transfer of capacity (for compensation) within the Wayne County NHV/RV system. The City of Novi has expressed interest in any/all capacity available from the member communities of WTUA. This currently amounts to 9.6 cfs from Plymouth Township and 4.83 cfs from Northville Township. The City of Novi's point of connection to the NHV/RV system is different than that of the WTUA communities. As such, any increase in flow from Novi would subject the county interceptor to flows for which it was necessarily designed. As such, one of the primary potential obstacles to a transfer of capacity to the City of Novi is the impact of such an increase of flow on the interceptor system. Wade-Trim & Associates, Inc., (WTA), as the consulting engineer for Wayne County, has previously developed a model of the NHV/RV interceptor system. As such, WTA is the company best suited to analyze the impact of increasing the flow from the City of Novi. WTA has provided WTUA a proposal to perform this analysis for a fee not to exceed \$6,500.00. Following discussion and upon motion by Henningsen supported by Reaume; it was

R-05-06-70 Resolved to concur with the recommendation of the Director of Operations to engage the services of Wade, Trim & Associates, Inc., to perform hydraulic analysis on the NHV/RV interceptor system to assess the impact of a transfer of capacity to the City of Novi for an amount not to exceed \$6,500.00.

Ayes: Yack, Reaume, Henningsen

Nays: None

Absent: Abbo

The next order of business was YCUA Plant Expansion Update: Following discussion and upon motion by Henningsen supported by Reaume, it was

R-05-06-71 Resolved to receive and file the update report on the YCUA expansion project from the Director of Operations.

Ayes: Yack, Henningsen, Reaume

Nays: None

Absent: Abbo

The next order of business was Award of Contract; Janitorial Services : At the May 23, 2005 Board meeting, the Board recommended that WTUA acquire written informal bids rather than formal bids for janitorial services. Bid packages were sent to fifteen (15) firms soliciting bids by June 24th. A total of six (6) firms submitted bids. Coverall Cleaning Concepts of Northville, Michigan submitted the lowest bid in the amount of \$567.00 per month for both the Lower and Middle Rouge facilities. One of the recommendations from our attorney was a requirement that the janitorial service be bonded. Following discussion and upon motion by Henningsen supported by Reaume, it was

R-05-06-72 Resolved to concur with the recommendation of the Director of Operations to accept the written bid furnished by Coverall Cleaning Concepts of Northville, Michigan and offer a one (1) year contract to ensure that WTUA is satisfied with the janitorial services, contingent on bonding and insurance requirements being met; and

Further, that the Director of Operations and the WTUA attorney execute the necessary contract documents as soon as possible.

Ayes: Yack, Henningsen, Reaume

Nays: None

Absent: Abbo

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments: There was none.

There being no further business to come before the Board, the regular meeting was adjourned at 3:56 p.m.

Respectfully submitted,

Thomas J. Yack,
Chairperson