

Western Townships Utilities Authority
REGULAR MEETING
Monday, July 26, 2004
WTUA MIDDLE ROUGE CONFERENCE ROOM
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, July 26, 2004 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 3:14 p.m. by the Chairperson, Thomas J. Yack.

Present:

Thomas Yack
Ron Edwards, Plymouth Township Alternate

Absent:

Mark Abbo

Also present were:

Sue Hillebrand	Northville Township
Robert Biga	WTUA
Aaron Sprague	WTUA
Jack Polhill	OMI

The first item of business was public comment, non-agenda items: There was none.

The next order of business was acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-04-07-73	Resolved to approve the agenda as presented.
	Ayes: Yack, Edwards
	Nays: None
	Absent: Abbo

The next order of business was minutes of the regular meeting of June 28, 2004. Following discussion and upon motion by Edwards supported by Yack; it was

R-04-07-74	Resolved to accept the minutes of the regular meeting of June 28, 2004 as presented.
	Ayes: Yack, Edwards
	Nays: None
	Absent: Abbo

The next order of business was Treasurer's Report. Following discussion and upon motion by Edwards, supported by Yack, it was

R-04-07-75	Resolved to approve the schedule of disbursements for July 2004 of \$756,379.12 and pre-approved payroll for August of \$28,119.26.
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Ayes: Yack, Edwards

Nays: None

Absent: Abbo

The next order of business was Operations and Maintenance Monthly Report. Following discussion and upon motion by Edwards, supported by Yack; it was

R-04-07-76 Resolved that the Operations and Maintenance Report for the month of June 2004 be received and filed.

Ayes: Yack, Edwards

Nays: None

Absent: Abbo

The next order of business was Directors Report for the month of July 2004. The Director reported that Ron Edwards was sworn in as Alternate for Plymouth Township and was attending the meeting in Steve Mann's absence. Following discussion and upon motion by Edwards, supported by Yack; it was

R-04-07-77 Resolved to receive and file the Directors report for the month of July 2004.

Ayes: Yack, Edwards

Nays: None

Absent: Abbo

The next order of business was Request For Proposals; Replacement Boiler and Pump Room Heat System Modifications. Following discussion and upon motion by Edwards, supported by Yack; it was

R-04-07-78 Resolved to authorize the Director of Operations to obtain proposals to replace the hot water boiler and obtain an estimate to modify the heating system in the pump room at the Middle Rouge facility.

Ayes: Yack, Edwards

Nays: None

Absent: Abbo

The next order of business was Amendment; Articles of Incorporation. Following discussion and upon motion by Edwards supported by Yack; it was

R-04-07-79 Resolved to concur with the Director of Operations to approve the amendments to the Articles of Incorporation; and
Further, that the Director of Operations is authorized to submit the amended Articles to the member communities for approval; and
Further, that as required by Article XIX of the Articles of Incorporation and upon adoption by the constituent municipalities,

That the Director of Operations be authorized to publish the amendments to the Articles of Incorporation and submit a copy for filing with the Secretary of State and the Wayne County Clerk.

Ayes: Yack, Edwards

Nays: None

Absent: Abbo

The next order of business was Change in Publishing of Board Meeting minutes Synopsis. Following discussion and upon motion by Edwards supported by Yack; it was

- R-04-07-80 Resolved to concur with the Director of Operations and WTUA Attorney and authorize that as of July, 2004 that the Director of Operations discontinue the practice of sending a synopsis of minutes to the newspapers; and
- Further, that the meeting synopsis continue to be posted on the WTUA website as a means of community information; and
- Further, that the Director of Operations is directed to have a notice published to notify the communities that a meeting synopsis will no longer be published but will be available on the WTUA website; and
- Further, that the WTUA Procedures Manual be updated to eliminate the provision to publish summaries of minutes in the newspapers and post only on the WTUA website.

Ayes: Yack, Edwards

Nays: None

Absent: Abbo

The next order of business was Award of Contract; Replacement of Variable Frequency Drives (VFD's) at Lower Rouge. Following discussion and upon motion by Yack supported by Edwards; it was

- R-04-07-81 Resolved to concur with the recommendation of the Director of Operations to accept the proposal furnished by McNaughton-McKay Electric Company of Madison Heights, Michigan for the purchase of three (3) VFD's at the present time, with the understanding that another VFD will be purchased within 24 months for an amount not to exceed \$208,835 for the purchase of four (4) VFD's in total; and
- Further, that Ayres, Lewis, Norris & May, Inc., and the Director of Operations execute the necessary contract documents as soon as possible.

Ayes: Yack, Edwards

Nays: None

Absent: Abbo

The next order of business was OMI Service Contract Renewal Increase. Following discussion and upon motion by Yack supported by Edwards; it was

R-04-07-82 Resolved to concur with the recommendation of the Director of Operations and approve the OMI Service Contract renewal increase.

Ayes: Yack, Edwards

Nays: None

Absent: Abbo

The next order of business was YCUA Plant Expansion Update. Following discussion and upon motion by Edwards supported by Yack; it was

R-04-07-83 Resolved to receive and file the update report on the YCUA expansion project from the Director of Operations

Ayes: Yack, Edwards

Nays: None

Absent: Abbo

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments: There were none.

There being no further business to come before the Board, the special meeting was adjourned at 3:55 p.m.

Respectfully submitted,

Thomas J. Yack
Chairperson