

**Western Townships Utilities Authority**  
**REGULAR MEETING**  
Monday, July 26, 2010  
WTUA MIDDLE ROUGE CONFERENCE ROOM  
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, July 26, 2010 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. Chairperson Philip LaJoy called the meeting to order at 3:00 p.m.

Present:

Philip LaJoy  
Richard Reaume  
Sue Hillebrand (Alternate)

Absent:

Mark Abbo

Also present were:

Aaron Sprague      WTUA  
Jack Polhill        OMI/WTUA

The first order of business was acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-10-07-51      Resolved to accept the agenda as presented.

Ayes: LaJoy, Reaume, Hillebrand  
Nays: None  
Absent: Abbo

The next order of business was minutes of the regular meeting of June 28, 2010. Following discussion and upon motion by Hillebrand supported by Reaume; it was

R-10-07-52      Resolved to accept the minutes of the regular meeting of June 28, 2010 as presented.

Ayes: LaJoy, Reaume, Hillebrand  
Nays: None  
Absent: Abbo

The next order of business was Treasurer's Report. Following discussion and upon motion by Reaume supported by Hillebrand; it was

R-10-07-53      Resolved to approve the schedule of disbursements for July, 2010 of \$1,507,441.31 and pre-approved payroll for August, 2010 of \$17,118.20.

Ayes: LaJoy, Reaume, Hillebrand  
Nays: None  
Absent: Abbo

The next order of business was Operations and Maintenance Report for the month of June 2010. Following discussion and upon motion by Hillebrand supported by Reaume; it was

R-10-07-54 Resolved to receive and file the Operations and Maintenance Report for the month of June 2010.

Ayes: LaJoy, Reaume, Hillebrand

Nays: None

Absent: Abbo

The next order of business was Directors Report for the month of July 2010. Following discussion and upon motion by Hillebrand supported by Reaume; it was

R-10-07-55 Resolved to receive and file the Directors Report for the month of July 2010.

Ayes: LaJoy, Reaume, Hillebrand

Nays: None

Absent: Abbo

The next order of business was Lower Rouge EQ Basin Quarterly Report: Following discussion and upon motion by Hillebrand supported by Reaume; it was

R-10-07-56 Resolved to receive and file the Lower Rouge EQ Basin Quarterly Report from the Director of Operations.

Ayes: LaJoy, Reaume, Hillebrand

Nays: None

Absent: Abbo

The next order of business was SCADA Maintenance Agreement: A number of years ago, WTUA replaced its instrumentation and and controls package at both Middle Rouge and Lower Rouge with a computerized SCADA (supervisory control and data acquisition) package. As is often the case with software packages, the manufacturer of the software and equipment offers an annual support package. The support agreement ensures that the users have the most up to date versions of the software by providing updates, which generally make the software more user friendly, or address bugs contained in prior versions. To date, WTUA has been unable to acquire such a support package. Previously a PO was signed for one (1) year of this support. However, the paper work that accompanied the invoice was very one-sided, providing WTUA little protection. Over the past few months, we have worked to develop a maintenance agreement that protects the rights of WTUA. Nancy Kahn (WTUA Attorney) had some minor changes to the final draft and those changes will be incorporated into the contract document.

Following discussion and upon motion by Hillebrand supported by Reaume; it was

R-10-07-57 Resolved to concur with the recommendation of the Director of Operations to approve the Software Support Contract with Bristol, Inc., of Watertown, Connecticut; and  
Further, that the director of Operations sign the Contract on behalf of WTUA.

Ayes: LaJoy, Reaume, Hillebrand

Nays: None

Absent: Abbo

The next order of business was MMRMA Insurance Policy Renewal: WTUA has been afforded insurance coverage through the MMRMA State Pool since 1991. The current policy expired on July 1, 2010. The cost of our premium for our new policy would decrease slightly from \$109,032 per year to \$108,803 (a decrease of \$229.00) for \$1.5 million in liability coverage. This figure does not include sewage back-ups, as it is no longer available. Following discussion and upon motion by Hillebrand supported by Reaume; it was

R-10-07-58 Resolved to concur with the recommendation of the Director of Operations to approve the insurance policy renewal with MMRMA for the 2010/2011 coverage period at an annual premium of \$108,803; and

Further, that the director of Operations sign the policy on behalf of the Authority as the member representative.

Ayes: LaJoy, Reaume, Hillebrand

Nays: None

Absent: Abbo

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments:

There being no further business to come before the Board, the regular meeting was adjourned at 3:27 p.m.

Respectfully submitted,

Philip LaJoy  
Chairperson