

Western Townships Utilities Authority
REGULAR MEETING
MONDAY, AUGUST 25, 2003
WTUA MIDDLE ROUGE CONFERENCE ROOM
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, August 25, 2003 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 3:15 p.m. by Chairperson, Thomas J. Yack.

Present:

Thomas J. Yack
Richard Henningsen (Northville Township Alternate)
Steve D. Mann

Absent:

Mark Abbo

Also present were:

Tim Faas WTUA
Cindy Cezat WTUA
Aaron Sprague WTUA
Jack Polhill OMI

The first item of business was public comment, non-agenda items: There was none.

The next order of business was acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-03-08-131 Resolved to accept the agenda as presented.
Ayes: Yack, Mann, Henningsen
Nays: None
Absent: Abbo

The next order of business was minutes of the study session of July 28, 2003: Following discussion and upon hearing no objections; it was

R-03-08-132 Resolved to accept the minutes of the study session of
July 28, 2003 as presented.
Ayes: Yack, Mann, Henningsen
Nays: None
Absent: Abbo

The next order of business was minutes of the regular meeting of July 28, 2003: Following discussion and upon hearing no objections; it was

R-03-08-133 Resolved to accept the minutes of the regular meeting of
July 28, 2003 as presented.

Ayes: Yack, Mann, Henningsen

Nays: None

Absent: Abbo

The next order of business was Treasurer's Report: Following discussion and upon motion by Henningsen supported by Mann; it was

R-03-08-134 Resolved to approve the schedule of disbursements for August 2003 of \$819,506.45 and pre-approved payroll for September 2003 of \$28,523.74.

Ayes: Yack, Mann, Henningsen

Nays: None

Absent: Abbo

The next order of business was Operations and Maintenance Report for the month of July 2003: Following discussion and upon motion by Henningsen, supported by Mann; it was

R-03-08-135 Resolved to receive and file the Operations and Maintenance Report for the month of July 2003.

Ayes: Yack, Mann, Henningsen

Nays: None

Absent: Abbo

The next order of business was Director's Report: Following discussion and upon motion by Henningsen, supported by Mann; it was

R-03-08-136 Resolved to receive and file the Director's Report for the month of August 2003.

Ayes: Yack, Mann, Henningsen

Nays: None

Absent: Abbo

The next order of business was Financial Statements For The Nine Months Ended June 30, 2003: Following discussion and upon motion by Henningsen, supported by Mann; it was

R-03-08-137 Resolved to receive and file the financial statements for the nine months ended June 30, 2003.

Ayes: Yack, Mann, Henningsen

Nays: None

Absent: Abbo

The next order of business was WTUA Proposed Budget; Fiscal Year 2003/2004: Following discussion and upon motion by Henningsen, supported by Mann; it was resolved that

R-03-08-138 Whereas, the Michigan Uniform Budgeting and Account Act, being Act 621 of Public Acts of 1978, requires that the Western Townships Utilities Authority adopt a budget for each fiscal year, said budget to include an estimate of all proposed expenditures and a proposed means of financing such expenditures; and

Whereas, the Authority has prepared a budget for the fiscal year ending September 30, 2004;

Therefore, be it resolved that the budget for the Authority for the fiscal year ending September 30, 2004 is hereby approved in the amounts as presented; and

Be it further resolved that the Director of Operations of the Authority is hereby authorized to submit the budget for approval during the September 2003 meetings of the Board of Trustees of each of the Charter Townships of Canton, Northville and Plymouth.

Ayes: Yack, Mann, Henningsen

Nays: None

Absent: Abbo

The next order of business was Capital Improvement Program: Following discussion and upon motion by Henningsen, supported by Mann; it was

R-03-08-139 Resolved to concur with the recommendation of the Director of Operations to adopt the WTUA Capital Improvement Program as presented; and

Further, that the Director of Operations and Accountant update the document at least twice annually for approval by the WTUA Board of Commissioners.

Ayes: Yack, Mann, Henningsen

Nays: None

Absent: Abbo

The next order of business was Proposed WTUA Schedule of Meetings; Fiscal Year 2003/2004: Following discussion and upon motion by Henningsen, supported by Mann; it was

R-03-08-140 Resolved to approve the WTUA Schedule of Meetings for fiscal year 2003/2004 as presented; and

Further, that staff have the WTUA Schedule of Meetings posted within the three member townships.

Ayes: Yack, Mann, Henningsen

Nays: None

Absent: Abbo

The next order of business was Award of Contract; Infrastructure Management System: Following discussion and upon motion by Henningsen, supported by Mann; it was

R-03-08-141 Resolved to concur with the Director of Operations to accept the proposal furnished by GBA Master Series, Inc., of Kansas City, Missouri in an amount not to exceed \$25,990.00; and

Further, that the WTUA Attorney and Director of Operations execute the necessary contract documents as soon as possible.

Ayes: Yack, Mann, Henningsen

Nays: None

Absent: Abbo

The next order of business was SBC Revised Complete Link Agreement: Following discussion and upon motion by Henningsen, supported by Mann; it was

R-03-08-142 Resolved to concur that the Director of Operations be authorized to sign, on behalf of WTUA, the revised Complete Link Agreement Plan with SBC and the Service Order Form with Easton Telecom Services to provide long distance service .

Ayes: Yack, Mann, Henningsen

Nays: None

Absent: Abbo

The next order of business was YCUA Plant Expansion Update: Following discussion and upon motion by Henningsen, supported by Mann; it was

R-03-08-143 Resolved to receive and file the update report on the YCUA plant expansion project from the Director of Operations.

Ayes: Yack, Mann, Henningsen

Nays: None

Absent: Abbo

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments: There was none.

There being no further business to come before the Board, the regular meeting was adjourned at 3:47 p.m.

Respectfully submitted,

Thomas J. Yack,
Chairperson