

Western Townships Utilities Authority
REGULAR MEETING
Monday, January 27, 2020
WTUA MIDDLE ROUGE CONFERENCE ROOM
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, January 27, 2020 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 3:00 p.m. by the Chairperson, Robert Nix.

Present:

Robert Nix
Kurt Heise
Pat Williams

Absent:

Also present were:

Aaron Sprague
Suzanne Reel
Jack Polhill
Martin Olejnik
Keith Szymanski

WTUA
WTUA
JACOBS/OMI
Plante & Moran
Plante & Moran

The first order of business was the acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-20-01-01 Resolved to accept the agenda as amended, moving Item #VIII Audit (Fiscal Year Ended September 30, 2019) after Item #VI Monthly Bills.

Ayes: Nix, Williams, Heise

Nays: None

Absent: None

The next order of business was the minutes of the regular meeting of December 23, 2019. Following discussion and upon motion by Williams, supported by Heise; it was

R-20-01-02 Resolved to accept the minutes of the regular meeting of December 23, 2019.

Ayes: Nix, Williams, Heise

Nays: None

Absent: None

The next order of business was Approval of WTUA Bills. Following discussion and upon motion by Heise, supported by Williams; it was

R-20-01-03 Resolved to approve the schedule of disbursements for January 2020 of \$932,817.73 and pre-approved payroll for February 2020 of \$22,776.60.

Ayes: Nix, Williams, Heise

Nays: None

Absent: None

The next order of business was Audit; Fiscal Year Ending September 30, 2019: On May 20, 2019, Plante & Moran was authorized by the WTUA Board of Commissioners to perform an audit for the fiscal year ending September 30, 2019. Plante & Moran has completed the Audit and it was reviewed by the Finance Committee on January 16, 2020. The Auditors Communication letter was provided to the Board, and there were no issues noted by the Auditors. Keith Szymanski and Martin Olejnik of Plante & Moran were present to answer questions from the Board. Following discussion and upon motion by Williams supported by Heise it was resolved that

R-20-01-04 Whereas, Article IX, Section 5 of the By-Laws of the Western Townships Utilities Authority require that The Authority shall cause an annual audit to be made of its financial transactions by a certified public accountant; and

Whereas, Plante & Moran, certified public accountants, was authorized by the Board of Commissioners to perform such an audit and has prepared and presented to the Authority the audit for the fiscal year ending September 30, 2019; and

Now, therefore be it resolved, that the audit for the fiscal year ending September 30, 2019, as prepared and presented by Plante & Moran, is hereby accepted.

Ayes: Nix, Heise, Williams

Nays: None

Absent: None

The next order of business was the Operations and Maintenance Report for the month of December 2019. Following discussion and upon motion by Heise supported by Williams, it was

R-20-01-05 Resolved to receive and file the Operations and Maintenance Report for the month of December 2019.

Ayes: Nix, Williams, Heise

Nays: None

Absent: None

The next order of business was the Directors Report for the month of January 2020: Following discussion and upon motion by Williams supported by Heise; it was

R-20-01-06 Resolved to receive and file the Directors Report for the month of January 2020.

Ayes: Nix, Williams, Heise

Nays: None

Absent: None

The next order of business was 2019 JACOBS Annual Report. Following discussion and upon motion by Williams supported by Heise; it was

R-20-01-07 Resolved to receive and file the 2019 Annual Report by Jack Polhill, JACOBS/OMI Project Manager.

Ayes: Nix, Williams, Heise

Nays: None

Absent: None

The next order of business was 2020 SSOM Work Plan Update: Since 1992, WTUA is required to update the annual Sanitary Sewer Operations & Maintenance (SSOM) Program Work Plan under the Abatement Order by February 1st of each year. The SSOM is a guidance document in performing maintenance on the WTUA system and providing general information on procedures should a sanitary sewer overflow (SSO) discharge ever occur in the system. Following discussion and upon motion by Heise supported by Williams; it was

R-20-01-08 Moved to receive and file the annual 2020 SSOM Work Plan Update prepared by the Director of Operations.

Ayes: Nix, Heise, Williams

Nays: None


Absent: None

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments: There were none.

There being no further business to come before the Board, the regular meeting was adjourned at 3:53p.m.

Respectfully submitted,


Robert Nix,
Chairperson